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10-1008		TOTAL AMOUNT OF VOUCHER (not to be used when totals are carried forward to Continu	atio	n Shee	t)			10—1664a

MEMORANDUM OF TRAVEL PERFORMED UPON TRANSPORTATION REQUESTS

(To be used at discretion of Department, Bureau, or Establishment)

be used when totals are carried forward t NOTATIONS No. OF TRANS-PORTATION REQUEST DATE OF TRAVEL FROM-VIA R. R. TO-AMOUNT (Payee must not use this column) Oct. 9 499,902 Shanghai, China Dollar SS Line 336 00 Los Angeles, Cal. account, exc Menicab, American Consulate to railroad avation laxicab, railroad station to American Consulate Agilowing in Japanege Yen Arrived Yokonama, Japan 11,00 am

C O P Y EXPLANATIONS

- 1. Automobile. Trip to Port Arthur from Dairen on official business with officials of the Kwantung Government. The time required was about six hours, and the distance 60 miles. The receipt is the regular one which the Yamato Hotels issue, and is authentic.
- 2. Storage of ammunition. An excess of ammunition was taken to Manchuria, and because of local laws could not be moved farther. It became necessary to store it under police supervision for the interval between June and October. Receipt is authentic.
- 3. Book. Purchased for scientific study in connection with the work of the expedition.
- 4. Baggage. Consisted of the equipment and collections. Handled as regular baggage.
- 5. Transfer of baggage in Shanghai. This had to be transfered from one ship to another, and passed through costoms, with stevefore coolie charges. Transfer agent attended to all of that for amount shown.
- 6. Yokohama. It was necessary to visit at the American Consulate, Tokyo, on official business.
- 7. Transportation request as issued for two persons, J. L. Stephens and myself. Only one is charged in account.
- 8. Per diem. Coming eastward in the Pacific, one extra day is gained over the calender due to crossing the 180 Meridian. Going west on the outward trip the day was lost.

H. G. Mac Millan

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Standard Form No. 1012 o Form approved by Comptroller General U. S. June 26, 1924

Public Voucher for Reimbursement of Travel and Other Expenses Including Per Diem—Continuation Sheet

Payee H.M.E.M.O.R.A.N.D.U.M.

ITEMIZED SCHEDULE OF TRAVEL AND OTHER EXPENSES

DATE	CHARACTER OF EXPENDITURE	SUB- VOUCHER	AMOUNT				NOTATIONS
19 34	(To be itemized by the day and fully explained)		SUBSISTENCE		NCE OTHER		(Payee must not use this column)
Oct	ober Brought forward						
28	Exchange receipt, purchase of Shanghai Chines	e 8					
	Currency, \$137.93 for \$50. U. S. gives ex-						
,	change rate of \$2.758 equals \$1.00 U. S.						
	Expenditure in Chinese money \$13.40						
	Equivalent of above in Chinese Gurrency				4	85	
	Expenditures shown above in U. S. Currency				11	50	
	Per diem allowance						
	Oct. 1 to 11.00am Oct. 4, 3.5 days at \$6.00		21	00			
	Oct. 4, noon, to noon Oct. 6, 2 days at \$2.50		5	00			
	Oct. 6, noon to 9.00 am Oct. 9, 3 days at \$6.	00	18	00			
	Oct. 9 noon to noon Oct. 12, 3 days at \$2.50		7	50			
	Oct. 12, noon to 6.00 pm, 1/4 day at \$6.00		1	550			
	Oct. 12, 6.00 pm to 9.00 am Oct. 28, 17.75 da	ys					
	at \$2.50 (count includes meridian day)		41	87			
	Totals of the above		94	87	44	96	
	Total amount of voucher				139	83	
10 -							
12938	CHRESCOTOR OF HARMANIAN	A0.000					

DATE 19	CHARACTER OF EXPENDITURE (To be itemized by the day and fully explained)	SUB- VOUCHER NUMBER	AMOUNT				NOTATIONS	
		NUMBER	SUBSISTE	ENCE	OTHE	R	(Payee must no	
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	TOENTS OF SECRETARY		3.0	37	19	35		
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	PERSONAL SENTENCES AS A TOURS SOON	0100						
Totals (to be carried forward to Continuation Sheet, if necessary)							
		4500					4	

Standard Form No. 1039
Form approved by Comptroller General U. S.
October 19, 1926

STATEMENT TO ACCOMPANY ACCOUNTS RENDERED UNDER AN ADVANCE OF FUNDS

Account of H. G. MacMill	an av. 1848	November 1, 1934 (Date) under an advance of funds made
under travel authority No. 8-F		
dated_April_10, 1934		
	Amount of advance	\$ 2,500.00
Expend	ed and not previously reimburs	sed:
Date Submitted	Period Covered	Amount
5/1/34 - 9/30/34 11/1/34	April 11 - Sept. 30 Oct. 1 - 28	\$ i,969.66 (see over).
Balance due United	States kept in cash	TOTAL, \$ 2,109.49 \$ 390.51
status until		that I will <u>not</u> -continue in a travel ther need for this advance.
PLEASE CREDIT TO ADVANCE OF FUNI	SignatureH.	G. MacMillan
GOVERNMENT PRINTING OFFICE 10—1780	Pi	rin. Agr. Explorer (Official title)

May account	\$ 45.73	
June "	236.76	
July "	464.33	
May-June (supplemental)	34.77	
August acct.	782.17	
Sept. "	405.90	
	1,969.68	
Oct. " See See See	139.83	2,109.49
Balance due		.\$. 309.51

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UNITED STATES DEPARTMENT OF AGRICULTURE BUREAU OF PLANT INDUSTRY

WEEKLY ITINERARY REPORT

H.	G. Mac Millan	Plant Exp.	
10	(Name)	0.4.73	(Office)
	romOct. 28	toto	, 1954
October Date	Places where work was per- formed or expense incurred	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday 28	en route Los Angeles, Cal.	Disembarkation, and Customs examinations.	Arrived Los Angeles Cal. 9.00 am
Monday			
29	Los Angeles.	Baggage, mail, and desk matter	rs
Tuesday			Technold.
30	Los Angeles	Mail and desk matters	
Wednesday			
31	Los Angeles	Mail and desk matters.	
Thursday			when it
Friday			
Saturday			
Address for s	succeeding week:		· Acceptation operation that
Remarks:			

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTING OFFICE 1928 8—6248

WEEKLY ITINERARY REPORT

. F	(Name)	to	(Office) , 19
Date	Places where work was performed or expense incurred	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday	m 40.0 .1.10	. national contraction of the co	Autorina Linkan had in the
Monday	· Mari		uste de soll de se
Tuesday		**************************************	
Wednesday			edenia effi 18
Thursday			
Friday			
Saturday			
Address for s	succeeding week:		Market State Control of Control
Remarks:			The second secon

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTING OFFICE: 1925 8—6248

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UNITED STATES DEPARTMENT OF AGRICULTURE BUREAU OF PLANT INDUSTRY

WEEKLY ITINERARY REPORT

Plant Exploration H. G. Mac Millan (Office) (Name) , 1934 Oct. 21 Oct. 27 From Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account) October Places where work was performed or expense incurred Character of work performed (Briefly give specific work) Date 1934 Sunday 21 en route en route Monday 22 en route en route Tuesday 23 en route en route Wednesday Arrived San Francisco, 24 en route 6.00 pm Thursday Fumigation of plants and plant material. 25 San Francisco Cal. Friday San Francisco Preparation of grass for 26 shipment Saturday Left San Francisco Shipment of plant material 27 San Francisco 12.00 hoon by express

Address for succeeding week:

Remarks:

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTEND OFFICE 1928 8—6248

WEEKLY ITINERARY REPORT

			Exploration			
	(Name)	0.4	(Office)			
F	rom Oct. 17	to Oct. 20	, 1934			
October Date 1934	Places where work was performed or expense incurred	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)			
Sunday						
		00000 46	70101 do 18			
Monday						
·		eduor na	educa de la companya del companya de la companya del companya de la companya de l			
Tuesday						
		Serior me				
Wednesday		4				
. 17	en route	en route	431/1/4-10 P			
Thursday						
18	en route	en route	100			
Friday						
19	en route	en route Honolulu, Visit at Experiment Station	Later Williams			
Saturday			The second second			
20	en route	en route	Sellopusyment The Teach			
Address for s	ucceeding week:					
Remarks:						

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOYERNMENT PRINTING OFFICE. 1925 S—624S

62

UNITED STATES DEPARTMENT OF AGRICULTURE BUREAU OF PLANT INDUSTRY

WEEKLY ITINERARY REPORT

H.	G. Mac Millan	Plant Explo	ration
	From Oct. 14	to Oct. 17	(Office) , 19 34
Octobe Date 1934	Places where work was performed or expense incurred	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday			
14	en route	en route	
Monday			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
15	en route	en route	
Tuesday			* ""
16	en route	en route	
Wednesda,	en route	This date is counted twice, one being known as Meridian Day, or the ship crosses the 180° Merid	the day which
Thursday			activities.
Friday			
Saturday			
Address for	r succeeding week:		the many statement of the security

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

Remarks:

WEEKLY ITINERARY REPORT

	(Name)		(Office)
F	rom	to	, 19
Date	Places where work was per- formed or expense incurred	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday			
Monday			retural/
Tuesday			and the second
			and the second second
Wednesday		The second secon	
	The party of the state	The second secon	The state of the s
Thursday			wakana
Friday			
Saturday			
Address for s	succeeding week:		of any and said and the
Remarks:			

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTENG OFFICE 1928 8—6248

WEEKLY ITINERARY REPORT

H.	G. Mac Millan	Plant Exploration			
	(Name)		(Office)		
F	rom Oct. 7	toto	, 19 34		
October Date 1934	Places where work was performed or expense incurred	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)		
Sunday 7	Shanghai,China	Consultation with American Offi	cials		
Monday 8	Shanghai, China	Business at American Consulate and Bureau of Agre. Economics office			
Tuesday 9	Shanghai, China en route	en route	Left Shanghai 9.00a		
Wednesday 10	en route	en route			
Thursday 11	en route	en route			
Friday 12	en route Yokohama	Business at American Consulate in Tokyo.	Arrived Yokohama 11.00a Left Yokohama 6.00p See Explanation		
Saturday 13	en route	en route			
Address for	succeeding week:				

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTING OFFICE: 1928 8—6248

Remarks:

WEEKLY ITINERARY REPORT

	(Name)	Plant Exp	(Office)
F	rom Oct	1 to Oct. 6	, 19 34
October Date 1934	Places where work was per- formed or expense incurred	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday	A CALCULAR TO A		
Monday 1	Da iren, Man	Business at American Consulate Visit at Port Arthur by automobile	Left Dairen 9:00 a Returned to Dairen 3.3
Tuesday 2	Dairen	Business with Japanese officia Business at American Consulate	
Wednesday			and the grant of gran
3	Dairen	Business at American Consulate Preparations for leaving	
Thursday 4	Da iren, Man	Business at American Consulate en route	Left Dairen 11.00am by ship
Friday 5	en route	en route	months of All
Saturday 6	en route Shanghai, China	Consultation with American officials	Arrived Shanghai, China 12.00 noon
Address for s	succeeding week:		

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTING OFFICE. 1928 8—624S

Remarks:

64

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COPY

UNITED STATES DEPARTMENT OF AGRICULTURE BUREAU OF PLANT INDUSTRY FISCAL YEAR 193

ANALYSIS OF TRAVEL EXPENSES

		Headquarters Los Angeles, Calif. tober 1 to October 28 , 193
Subsistence	356.00 ile	Days in travel status, No
Wages paid to assistants		(Over 30 consecutive days) Number of days
		nghai to Yokohama, Japan, to Los Angeles,

Subsistence:

INSTRUCTIONS

Include items listed under Chapters V, VI, and VII, Travel Regulations.

In analyzing subsistence expenses, all travel will be considered continuous unless stop-over of more than 30 days is made at one point, and the average daily expense should be reported under (1). Periods of over 30 days at one place should be reported under (2) and the balance under (1). Fractional parts of days will be included in subsistence periods, each six hours, beginning at midnight, constituting one-fourth of a day. Proportionate deductions will be made from subsistence periods for time spent on leave.

Common carrier:

Include railroad, parlor car, boat, and long-distance stage or bus line fares, both where cash is paid or transportation requests are used, also purchase of scrip books. (Show sleeping car charges separately.)

Other transportation:

Include automobile hire, livery, street car, bus, and taxi fares, transfer of baggage, excess baggage, tips to Pullman, hotel, station, and dock porters, and to cabin and deck stewards on boats, checking baggage, and storage of personal automobile.

Wages:

Include cash payments to assistants paid on a time basis.

Miscellaneous items:

Include supplies, job services, telegrams, telephone calls, etc.

Itinerary:

Show points of starting and ending travel, and the States or sections visited.

Remarks:

Explain unusual items of expense. The amount shown as "Total" should be the amount claimed by the traveler, plus the amount of transportation requests used as shown on back of voucher.

Standard Fo	rm No. 1012a
Form app	General U.S.
	3, 1929

Public Voucher for Reimbursement of Travel and Other Expenses Including Per Diem

Vouch	er No.	 	
No.		 	

GENERAL ACCOUNTING OFFICE PREAUDIT Certified for payment in the sum of \$ J. R. McCARL, Comptroller General of the United States. By Official Headquarters FOR REIMBURSEMENT	Appropriation: THE UNITED STAT To H. G. Mac 1725 Fifth Av SAugeles, Calc of travel and other 1 , 19 34	ES, Dr., Millan Penue, Los Ang Addre CAddre expenses incurred in the property of the company of	the discharge of officia	Reside Postal		PAID BY se of Paying Office NOTATIONS (Payee must not use column)	8
(Additional statements by Depar Bureau, or Establishment, if deemed necessary)		G CLASSIFICATION) 08054840 - 1.55	(Payee will NOT use this Differences Account verified; correct fo	\$			
	eres, officia			Explor	rer ills, Cal	4.3	
2 Street car i	MEN	MOR	ANDU		Postm	ster	
DATE L.A. 909-P	OHARACTER OF (To be itemized by the			Ho. see	AMOUNT MISTERCE O'T	NOTATION PAGE SOLUTION PAGE SO	
Paid by Cash, \$			on of each rate must be given departure from each should be	† ppr d	pe poq oc te	rer of the United S	States

MEMIZED SCHEDULE OF TRAVEL AND OTHER EXPENSES

1. Giv	e duty status on first day of voucher period: Arrived at	nia			-77		, 19
1	for temporary duty for approximate period pproximate date of return to official headquarters te authorized allowance for per diem in lieu of subsistence: \$		_, 19_	1409)/ 1213/	DE W	DC Thurs	MEL HIGH
3. Sta	te authorized allowance for per diem in lieu of subsistence: * - - te authorized allowance for actual subsistence expenses: Not to exceed \$ f authority provides for travel to more than one point, time of arrival and departure from each should b	-† po	r day.	h-1	of al-	and ii	nt in elem !
ical ord	f authority provides for travel to more than one point, time of arrival and departure from each should b r. f more than one rate of allowance is authorized, full statement of application of each rate must be given	in so	ne conv	enient	place of	n this	voucher.
DATE					UNT		NOTATIONS
19.34 April	L.A. 909-P CHARACTER OF EXPENDITURE (To be itemized by the day and fully explained)	VOU. NO.	SUBSIST	TENCE	отн	ER	(Payee must not use this column)
26	Telegram	1				48	
	2 street car fares, official business, 10¢ each					20	
28	Pad looks	2	Mr.	X.0	e cina	75	
	Chain Beach	2		a*	C+1.	20	
30	2 street car fares, official business, 10; each . Total emount of voucher	2800	DIGI		2	43	
	Total amount of votatel			200			
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	A MARINE AND A MAR						
	0880/ - F*22						
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	per fixuared statement within under authority 10 909-T July d. v. v. 11. 11.)	154					
Los	RECUMBLISHMENT of travel and eductors of parties up the distincts of office	ga	2 4 3	730)	DOM:		COLVERNMENT OF STREET
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	The state of the s			N. S.			
			- 81		A TONE		
		45					
	POTALS (to be carried forward to Continuation Sheet, if necessary)		0 10				
	Total amount of voucher (not to be used when totals are carried forward to Contin	intio	Short	F)	PIO TOR		tonia a mon
	A Application in Figure 1997 Agency and Continued Continued to Continued Con	121101	г впеет	·/	l		10—1664a

MEMORANDUM OF TRAVEL PERFORMED UPON TRANSPORTATION REQUESTS

(To be used at discretion of Department, Bureau, or Establishment)

No. OF TRANS-PORTATION REQUEST NOTATIONS DATE OF TRAVEL FROM-VIA R. R. TO-AMOUNT (Payee must not use this column) 10—1664a

STATEMENT TO ACCOMPANY ACCOUNTS RENDERED UNDER AN ADVANCE OF FUNDS

			May 1.	1904.
Account of H. G. MacMillan				(Date)
under travel authority No. 909-P	, dated April 1	1, 1934		, and under bond
dated April 10, 1934	Amount of adv	vance		\$ 2,500.00
Expende	ed and not previously rein	nbursed:		
Date Submitted Mey 1	Period Covered Apr il 1934		Amount 2.43	
			TOTAL	, \$
Balance due United S	States kept in cash			\$ 2,497.57
I CERTIFY that the foregoing is a correstatus until indefinitely a	rect statement of my account that I will have			
PLEASE CREDIT TO ADVANCE OF FUNDS.	Signature.	н. С.	MacMilla	n
GOVERNMENT PRINTING OFFICE 10—1780		Princ	ipal Plan	the Extile) or an

Standard Form	Form	No. 1	012a
Form Comptrol M	ler Ger	peral U.	8.

Public Voucher for Reimbursement of Travel and Other Expenses Including Per Diem

Vouc	her	No.	 		
No.				 	

TOLD TON YOU COPY

GENERAL	ACCO	UNTING	OFFICE
P	REA	UDIT	

Certified for payment in the

sum of \$_ J. R. McCARL,

comptroller General of the United States.

& screw clamps at 10¢

Photographic developer

S Tpe. wire

Fold rule, 64

Telegram

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U.S.	DEPARTMENT	OF	AGRICULTURE,	FOREST	SERVIC
U.S.	DEPARTMENT	OF	AGRICULTURE,	FOREST	SERVIC

Appropriation: __

THE UNITED STATES, Dr.,
To H. G. MacMillan

calls, legal, from hotal at In

Office of Plant Exploration & Introduction

PAID BY

(For use of Paying Office)

Official Headquarters Los Angeles, Calif Domicile

Residence

FOR REIMBURSEMENT of trav		the discharge of official duty	AMOU Dollars	JNT Cents	NOTATIONS (Payee must not use this column)
1 Link mell at ann	in, under authority No. 909-P	, 17,	47	24.	08
(Additional statements by Department, Bureau, or Establishment, if deemed necessary)	(ACCOUNTING CLASSIFICATION) 3801	(Payee will NOT use this space) Differences			08
2 tubes rubber bes	0615 - \$30.99 0616 - 16.25		1 75.		50
9 Car seals, 100 @ 1	one and flang day 20.	Account verified; correct for\$	N N	J	00
2 wadlades at 954		(Signature or initials)			80

MEMORANDUM

(To be itamized by the day and fully explained)

the more than one rate of allowance is authorized, full statement of application of each rate must be given in some convenient place on this voucher

States above

Paid by	Check No.	, dated	, 19	for \$	on Treasurer of the United in favor of payee named
	Cash & date of retu	rn to official headquarter	19	MENO	DANDUM DO NOM

"If authority provides for travel to more than one point, time of arrival and departure from each should be stated in the body of the account in chi

" Arrived at .. Give duty status on first day of voucher period:

ITEMIZED SCHEDULE OF TRAVEL AND OTHER EXPENSES

DATE 64	CHARACTER OF EXPENDITURE (To be itemized by the day and fully explained)			AMOUNT SUBSISTENCE OTHER			NOTATIONS (Payee must not use
lay	(10 He formised of any and described co-bannes)	NO.	SUBSIS	FENCE	ОТН	ER	(Payee must not use this column)
.7	Photographic developer	1			2	70	
	Pliers	2	CH		1	10	
8	Telegram /// - /// // // // // // // // // // //	3	94		300	34	
9	Hardware supplies	4					
	One brass punch					75	
	Fold rule, 6º					45	
	2 lbs. wire					40	
	3 screw clamps at 15ϕ					45	
	12 ft. shot chain			77	1	20	
	2 padlocks at 25¢		100		Page 1	50	
9	Car seals, 100 @ 1¢	5			1	00	
	2 tubes rubber base cement at 25¢			4	Carrier Co.	50	
10	Air mail stamp	abuci	770	10.4		08	(a) (3)
1	Air mail stamp	44				08	
11			10	ngma'	organi	10	to have the sac the
FOR	Special delivery stamp	20 70	201	DAID.	INT	10	50 (N) (OZŽ
12	Baggage transfer, 6 trunks, 2 boxes, 6 bags, Los Angeles	10	eluce	gg _			
Te.	Calif. to Wilmington Harbor, Cal.	6			15	50	Digital Digital
	Air mail stamp					08	
15	Telegram	7				25	
-133	Special delivery stamp	1716	NGE:			10	41. 30
16	Left Los Angeles, Cal. 7.30 a.m. by automobile.			100			
	Arrived San Francisco, Cal. 7.30 p.m.	in the	-		1400		
17	3 telephone calls, local, from hotel at 10¢				Man	30	
	2 telephone calls, local, from hotel at 10¢				No.	20	
19	Left San Francisco, Calif. 2.00 a.m.						
	Steamship fare, Los Angeles, Calif. to Yokohama, Japan,				100		
	for myself and J. L. Stephens, transp. request No. 499,90						
23	Arrived Honolulu, T. H. 9.00 a.m.						
	Typewriter ribbon	8				75	
	Taxicab fare, local, to Experiment Station	0				85	VS7-1-1-04-2
	3 street car fares at 10¢, official business					30	
						50	
	Left Honolulu, T. H. 7.00 p.m. continuing by boat		1757				
27	Laundry	9	X 3 1		1	51	
31	Steamer chair	10			1	50	
31	Per diem allowance. 7.30 a.m. May 16 to midnight May 18;						
	2-3/4 days at \$5.00		13	75			
	Per diem allowance, one half day May 23		S	50			
							i itpe:
							Service Co.
							or a market
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104							1
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-				100			
					200	100 mm	
						Total Control	
****					1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		N. A.
-							
	Totals (to be carried forward to Continuation Sheet, if necessary)		16	25	30	99	
	(15 % Started 151 ward to Continuation Sheet, it necessary)		70	~~		Section 1	

MEMORANDUM OF TRAVEL PERFORMED UPON TRANSPORTATION REQUESTS

(To be used at discretion of Department, Bureau, or Establishment)

n totals are carried forward No. OF TRANS-PORTATION REQUEST NOTATIONS DATE OF TRAVEL FROM-TO-VIA R. R. AMOUNT (Payee must not use this column) 1934 May 19 A499,901 Los Angeles Calif. 620 00 Yokohama, Japan Dollar Line (Two fares) J. L. Stephens and H. G. MacMillan 10-1664a Typewriter ribbon Arrived Honotulu, T. H. 9.00 a.m. for myself and J. L. Stephens, bransp. request No. 499, 301 Stempanio fore, Los Angeles, Calif. to Yokonama, Japan, Left San Francisco, Geilf. 2.00 a.m.

Standard Form No. 1039
Form approved by Comptroller General U. S.
October 19, 1926

STATEMENT TO ACCOMPANY ACCOUNTS RENDERED UNDER AN ADVANCE OF FUNDS

		June 1, 193	4
Account of H. G. MacMillan	*	under an ac	(Data)
under travel authority No. 909-P	, datedA	oril-11,-1923	, and under bond
dated April 10, 1934			
	Amount of	advance	\$ 2,500.00
Expended	and not previously	reimbursed:	
Date Submitted	Period Covered	Amount	
May 1, 1934	April	\$2.43	
June 1, 1934	- May	47.24	
			\$49.67
Balance due United Sta	tes kept in	,	\$ 2,450.33
I CERTIFY that the foregoing is a correct	et statement of my	account, that I will	continue in a travel
status until and	l that I will	have further need for this a	advance.
	Signat	ure H. G. MacMillan	
GUYERIMMENT PRINTING SEPICE 10—1780		Prin. Agr. Explo	rer
		(0	fficial title)

WEEKLY ITINERARY REPORT

H. G.MacMillan	Plant Exploration & Introduction
(Name)	(Office)
From May 16 to	May 19 34

Date 1934	Places where work was per- formed or expense incurred	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday			
Monday			The state of the s
Tuesday			The second secon
Wednesday	en route	en route	Left Los Angeles, Calif. by automobile 7.30 A.M. Arrived San Francisco, Calif. 7.30 p.m.
Thursday	San Francisco	Day occupied with matters relative to supplies, ticket, and details of leaving.	San Francisco.
Friday 18	San Francisco	Vise acquired for passport, and details incident to leaving	San Francisco.
Saturday 19	en route	en route on S. S. President Hoover	Left San Francisco, Calif 2.00 am.menroute to Yokohama, Japan

Address for succeeding week:

Remarks:

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

1. S. GOVERNMENT PRINTING OFFICE. 1925 8—6248

WEEKLY ITINERARY REPORT

	rom May 20	to <u>May 26</u>	xploration & Introduction (Office), 1934
Date 1934	Places where work was per- formed or expense incurred	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday			
May 20	en route		
Monday			
21	en route		
Tuesday			
222	en route		
Wednesday 23	Honolulu, T. H.	Day occupied with visit to experiment station, and search for grasses	Arrived Honolulu 9.00 a. Left Honolulu 7.00 p.m.
Thursday			. Comment
24	en route		
Friday			
25	en route		
Saturday			
26	en route		
Address for s	succeeding week:		
Remarks:			

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

WEEKLY ITINERARY REPORT

H.	G. MacMillan	Plant Exploration	n and Introduction
	From May 2 (Name)	to May 27	(Office) , 19 ³⁴
Date May	Places where work was performed or expense incurred	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday	,		
27	en route		
Monday 28	en route	This day omitted from the calendar because in crossing the 180° meridian, one day lost.	
Tuesday			Alcorate 1 Accordance
29	en route		
Wednesda	У		
30	en route		
Thursday		·	Tringing
31	en route		
Friday		(Arrival in Yokohama is schedule for June 1).	d.
Saturday			
Address for	or succeeding week:		

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTEND OFFICE 1925 8—6248

Remarks:

WEEKLY ITINERARY REPORT

F		to	(Office) , 19
Date	Places where work was per- formed or expense incurred	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday			· manufacture of the second of
Monday			
Tuesday			
Wednesday			
Thursday			
Friday		and the second of the second o	
Saturday			
Address for s	ucceeding week:		
Remarks:			April 197

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTING OFFICE: 1928 8—6248

FISCAL YEAR 193 4

ANALYSIS OF TRAVEL EXPENSES

Name H. G. MacMillan		Title Prin. Agr. Explorer L. A. No. 909-P				
Office Plant Explor. & Intro.		Headquarters Los Angeles, Calif.				
Project No. 3801 Period of	travel from	May 1 to May 31 , 193 4				
Subsistence	\$ 16.25	Analysis of subsistence:				
Transportation— Common carrier	10.00	1 19VS in travel statile No 0-1/2				
Sleeping car		Average daily expense—				
Mileage in personal automobile at cents per mile		(1) Continuous travel \$5.00				
Other transportation		(Over 30 consecutive days)				
Wages paid to assistants Miscellaneous items						
Total						
Itinerary: San Francisco,	Calif. to	Yokoaham, Japan				
	L. Stephe	ns. T. R. \$499,901 covers transportation				
of two persons.						

INSTRUCTIONS

Subsistence:

Include items listed under Chapters V, VI, and VII, Travel Regulations.

In analyzing subsistence expenses, all travel will be considered continuous unless stop-over of more than 30 days is made at one point, and the average daily expense should be reported under (1). Periods of over 30 days at one place should be reported under (2) and the balance under (1). Fractional parts of days will be included in subsistence periods, each six hours, beginning at midnight, constituting one-fourth of a day. Proportionate deductions will be made from subsistence periods for time spent on leave.

Common carrier:

Include railroad, parlor car, boat, and long-distance stage or bus line fares, both where cash is paid or transportation requests are used, also purchase of scrip books. (Show sleeping car charges separately.)

Other transportation:

Include automobile hire, livery, street car, bus, and taxi fares, transfer of baggage, excess baggage, tips to Pullman, hotel, station, and dock porters, and to cabin and deck stewards on boats, checking baggage, and storage of personal automobile.

Wages:

Include cash payments to assistants paid on a time basis.

Miscellaneous items:

Include supplies, job services, telegrams, telephone calls, etc.

Itinerary:

Show points of starting and ending travel, and the States or sections visited.

Remarks:

Explain unusual items of expense. The amount shown as "Total" should be the amount claimed by the traveler, plus the amount of transportation requests used as shown on back of voucher.

EXPLANATIONS.

- Steamship tickets. In purchasing the steamship tickets they were designated from Los Angeles, Calif. to Yokohama, Japan. The fare charged from Los Angeles was the same as the fare charged from San Francisco, and no saving would have resulted in purchasing them from San Francisco. The baggage consisting of the field and scientific equipment was assembled in Los Angeles, and advantage was taken of the ticket arrangement to put the baggage aboard at the Los Angeles Harbor, Wilmington, and avoid the expense of carriage to San Francisco.
- Telephone Calls. Local telephone calls in San Francisco were necessary official business, to the Steamship Office,
 Japanese Consulate, and other points relative to the trip.
- Steamer chair. The rental was paid on the last day of travel, the ship being due to arrive early June 1.
- Vouchers. Where no title appears for person signing, no title was claimed, the person being the business concern.
- Automobile. Travel by automobile from Los Angeles to San Francisco was by official automobile, the use of which is explained under L.A 179-P.

H. G. MACMILLAN

UNITED STATES DEPARTMENT OF AGRICULTURE

BUREAU OF PLANT INDUSTRY

WASHINGTON, D. C.

July 10, 1934.

OFFICE OF THE CHIEF

Mr. H. G. MacMillan,

Foreign Plant Introduction

Dear Mr. MacMillan:

In the administrative examination of your expense account for the period May 1-31, 1934. submitted in the sum of \$47.24, it has been necessary to make suspensions amounting to \$1.51. as set forth below. If any of the items are resubmitted, they must be supported by the required explanation, subvoucher or receipt, and be accompanied by this letter. The account has been approved for payment in the sum of \$45.73.

Subvoucher #9, covering laundry on boat enroute from San Francisco to Honolulu, \$1.51, as reimbursement of actual subsistence expenses is prohibited by law, since July 1, 1932. It is noted that your L/A provides for a per diem of \$2.50 while on board of vessel, but that no per diem was claimed between San Francisco and Honolulu. It appears, that this per diem allowance was granted in lieu of such items as laundry, and other subsistence expenses necessary on the boat. The correct allowance during ocean travel between San Francisco and Honolulu is for 4½ days from May 19 to 9:00 A.M., May 23, inclusive, only 1/4 day being allowable onMay 23, since you were allowed 1/2 day to 7:00 P.M. at \$5.00 per day, while actually in Honolulu. An additional 1/4 day, however, at \$2.50 per day, still remains due from 7:00 P.M., until midnight on May 23.

Very truly yours,

Enclosures 909-P ALS/rb

Cook to

Assistant in Charge of Accounts

Standard Form No. 1012a. Form approved by Comptroller General U. S. May 3, 1929

Public Voucher for Reimbursement of Travel and Other Expenses **Including Per Diem**

Voucher	No.	12
No	1	

GENERAL ACCOUNTING OFFICE
PREAUDIT
Certified for payment in the

sum of \$.

J. R. McCARL, Comptroller General of the United States. U. S. DEPARTMENT OF AGRICULTURE, FOREST SERVICE

(Department, Bureau, or Establishment)

THE UNITED STATES, Dr., To H. G. MacMillan,

Appropriation:

Div. of Plant Exploration, B.P.I. (Address)

PAID BY

(For use of Paying Office)

Official Headquarters Los Angeles Call

Residence

(For use of the Postal Service only)

AMOUNT NOTATIONS FOR REIMBURSEMENT of travel and other expenses incurred in the discharge of official duty (Payee must not use this Dollars Cents 19 to June 16 (Supp) as per itemized statement within, under authority No. 909-P, dated Apr. (Additional statements by Department, Bureau, or Establishment, if deemed necessary) (ACCOUNTING CLASSIFICATION) (Payee will NOT use this space) Differences_____ 3801 0616 Account verified; correct for____ (Signature or initials)

TOTAL AMOUNT OF VOUCHER

a total of 3 days at \$2.00 per day

June 1, 2 day; June 15 to June 16, inclusive, 25 days;

Original to Accts 8/18/34

going West, 7 days: Per diem allowance

Harbin, Manchuria July 1934

I if more than one rate of allowance is authorized, full statement of application of each rate must be given in some convenient place on this voucher.

Check No.

on Treasurer of the United States in favor of payee named above

Paid by

I/A 909-I

Cash, \$ date of return to onicial headquari

MEMORANDUM-DO NOT SIGN

" Arrived at . Cave duty status on first day of woudler period;

ITEMIZED SCHEDULE OF TRAVEL AND OTHER EXPENSES

ITEMIZED SCHEDULE OF TRAVEL AND OTHER EXPENSES

	* Arrived atonon		, 19_	1671	loan	-DC	MOR SI
. St	ate authorized allowance for per diem in lieu of subsistence: \$ 5.00 in USA; \$6 ate authorized allowance for actual subsistence expenses: Not to exceed \$.00 _† pe	in f	ore \$2	ign .50	cour	tries ressels
*	If authority provides for travel to more than one point, time of arrival and departure from each should be der. If more than one rate of allowance is authorized, full statement of application of each rate must be given	e state	d in the	body	of the	accou	int in chron
1	If more than one rate of allowance is authorized, full statement of application of each rate must be given	sub-	Name of the last			on thi	
34	CHARACTER OF EXPENDITURE (To be itemized by the day and fully explained)	VOU.	SUBSIST		UNT	IER	(Payee must n
0.77	Supplementary Account		7 (0)				Tais Colem
ау	Per diem allowance while on board ship.	JAT T	, meg	Gpc	170		
			水作	5 95			
	May 19 to May 23 inclusive, $4\frac{1}{2}$ days; May 24 to May 31, inclusive, with one day lost crossing the 180° Meridian going West, 7 days: a total of $11\frac{1}{2}$ days at \$2.50 per day		28	75	100		
	Cristan, to Arcta 6/18/35						See and
ne	June 1. $\frac{1}{2}$ day: June 13 to June 16, inclusive, $2\frac{3}{4}$ days;						
	June 1, $\frac{1}{4}$ day; June 13 to June 16, inclusive, $2\frac{3}{4}$ days; a total of 3 days at \$2.50 per day		7	50			
	TOTAL AMOUNT OF VOUCHER	232	36	25			
	Share the second se	100					
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MEMORANDUM OF TRAVEL PERFORMED UPON TRANSPORTATION REQUESTS

(To be used at discretion of Department, Bureau, or Establishment)

		No. of Trans- PORTATION REQUEST	ACCOUNT (HOS TO DO ASSECT MAIN	n totals are carried forward to	Aly B. B. Continuation Sheet)	VIA R. R. AMOUNT		NOTATIONS (Payee must not use this column)
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Standard Form No. 1039
Form approved by Comptroller General U. S.
October 19, 1926

STATEMENT TO ACCOMPANY ACCOUNTS RENDERED UNDER AN ADVANCE OF FUNDS

		July 1, 1	934
Account of H. G. MacMillan		under an a	(Date) advance of funds made
under travel authority No. 909-P dated April 10, 1934	, dated		, and under bond
44004	Amount of advance	e	\$ 2,500.00
Expende	d and not previously reimbur	rsed:	
Date Submitted	Period Covered	Amount	
May 1	April	\$ 2.43	
June 1	May June	45.73	
July 1	June	236.76	
July 1	May-June (supp)	36.25 TOTAL	, \$321.17
Balance due United S	tates kept in cash	,	\$ 2,178.83
I CERTIFY that the foregoing is a correstatus until indefinitely as			
PLEASE CREDIT TO ADVANCE OF FUNI	001	G. MacMillan	
GOVERNMENT FRINTING OFFICE 10-1780		Prin.Agr. Ex	plorer

GENERAL ACCOUNTING OFFICE WASHINGTON

Audit Division

PREAUDIT DIFFERENCE STATEMENT

Bureau of Plant Industry, Department of Agriculture, Schedule No. 1581

November 3, 1934

MacMillan, H. G. For.Plants (Name of Payee)

36597 (Bureau Voucher No.)

Amount claimed Amount certified Difference \$36.25 34.77 \$ 1.48

Per diem claimed and allowed on D. O. voucher 46424 (May 1934 travel),
Per diem claimed and allowed on D. O. Voucher 111513(June 1934 travel),
Per diem claimed on this voucher,
36.25

\$214.50

Correct allowance as follows:

From 7:30 a.m. May 16 (hour of departure from official station) to 2 a.m. May 19 (hour of sailing) 2 20/24 days @\$5 14.17

***Extraction** Trom 2:01 a.m. May 19 to 7 a.m., June 1 (hour of arrival at Yokohama less 1 day lost crossing the 180

Meridian going West, 12 5/24 days @ \$2.50,- 30.52

From 7.01 a.m., June 1 to 12 noon June 13, 12 5/24 days @\$6,- 73.25

From 12.01 p.m. June 13 (hour of sailing from Kobe to Darien) to 8 a.m., June 16, 2 20/24 days @ \$2.50,- 7.08

From 8:01 a.m. June 16 (arrival in Darien) to midnight June 30, 1934, 14 16/24 days @ \$6,- 88.00

88.00 213.02 \$1.48

Per diem was claimed on Voucher 46424 for $\frac{1}{2}$ day @ \$5 per day or \$2.50 for the stopover in Honolulu, \$2.50 is allowed for the whole day inasmuch as the boat was only in port from 9 a.m. to 7 p.m. on May 23, and officer appears to have rendered no official service ashore in Honolulu.

For the Comptroller General of the U. S.

909-P

By A.E.F.

F W

Original to Dr. Bressman for forwarding to MacMillan 11/16/34

FISCAL YEAR 193

ANALYSIS OF TRAVEL EXPENSES

Name H. G. MacMillan		Title Prin. Agr. Explorer L. A. No. 909-P
Office Plant Exploration & I	ntroduction	n Headquarters Shanghai, China
Project No. 3801 Period of	travel from	May 19 to June 16 , 193
Subsistence	\$ 36.25	Analysis of subsistence:
Transportation— Common carrier		Days III Gravel Status, NO. 472
Sleeping car		Average daily expense—
Mileage in personal automobile at cents per mile		(1) Continuous travel \$ 2.50
Other transportation Wages paid to assistants		(Over 30 consecutive days)
Miscellaneous items		
TOTAL		
Itinerary: Yokohama, Japan,	to Tokyo,	Dairen, China.
Remarks:		

INSTRUCTIONS

Subsistence:

Include items listed under Chapters V, VI, and VII, Travel Regulations.

In analyzing subsistence expenses, all travel will be considered continuous unless stop-over of more than 30 days is made at one point, and the average daily expense should be reported under (1). Periods of over 30 days at one place should be reported under (2) and the balance under (1). Fractional parts of days will be included in subsistence periods, each six hours, beginning at midnight, constituting one-fourth of a day. Proportionate deductions will be made from subsistence periods for time spent on leave.

Common carrier:

Include railroad, parlor car, boat, and long-distance stage or bus line fares, both where cash is paid or transportation requests are used, also purchase of scrip books. (Show sleeping car charges separately.)

Other transportation:

Include automobile hire, livery, street car, bus, and taxi fares, transfer of baggage, excess baggage, tips to Pullman, hotel, station, and dock porters, and to cabin and deck stewards on boats, checking baggage, and storage of personal automobile.

Wages:

Include cash payments to assistants paid on a time basis.

Miscellaneous items:

Include supplies, job services, telegrams, telephone calls, etc.

Itinerary:

Show points of starting and ending travel, and the States or sections visited.

Remarks:

Explain unusual items of expense. The amount shown as "Total" should be the amount claimed by the traveler, plus the amount of transportation requests used as shown on back of voucher.

Standard Form No. 1012a
Form approved by
Comptroller General U. S.
May 3, 1929

Public Voucher for Reimbursement of Travel and Other Expenses **Including Per Diem**

Vou	cher No		V
No.	00		

- 12	Tall cab, to Yi	ait gov	rerument of	Tiges		4		i e	00	
	PREAUDIT	Sherman A	The land	(Department, Bu	ULTURE, FOREST Stream, or Establishment)	SERVIC	CE		PAID	BY
	ertified for payment in the	rs Te I	or: Sixired	l Tokyo 1.10	om					
Stuti	J. R. McCARL, Comptroller General of the United States.	THE U	NITED STATES	Dr.,				-	30	
By	the United States.				a Introduction			(For us	e of P	aying Office)
Offic	cial Headquarters	Kossug	eles Cari	Domicile	88)	Resid	dence _		100	
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(Add	itional statements by Dep Bureau, or Establishmen if deemed necessary)	nt,		3801	(Payee will NOT use this Differences				35	
			0615 0616	- 74.76 162.00						
6	Left Tokyo 840	30 am	0010	102.00						and the second second
	Messenger, to	send t	o Departme	nt of Worest	Account verified; correct for	or\$	<u> </u>		00	
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Paid by

* Arrived at Yokohama, Jamen,

Check No. _____, dated _____, 19____, for \$_____

on Treasurer of the United States in favor of payee named above

Cash, \$ gate of return to our real neadquarters

1. Cive duty status on first day of youther periods and repute and assign propagate continuences species

MEMORANDUM-DO NOT SIGN 8-6319a

PLEMIZED SCHEDULE OF TRAVEL AND OTHER EXPENSES

ITEMIZED SCHEDULE OF TRAVEL AND OTHER EXPENSES

1. G	ive duty status on first day of voucher period: * Arrived at		Jun	<u>e 1</u>			, 1934
	for temporary duty for approximate period	No.	, 19_	NY.	(DED)	- Die	NOT SICH
2. St	ate authorized allowance for per diem in lieu of subsistence: \$6.00 † ate authorized allowance for actual subsistence expenses: Not to exceed \$	† pe	er day.				
-	If authority provides for travel to more than one point, time of arrival and departure from each should b	e state	d in th	e body	of the	accou	nt in chronolog-
ical of	der. If more than one rate of allowance is authorized, full statement of application of each rate must be given	in so	me con	zenien	t place	on this	voucher.
DATE 1934 Ju	OHARACTER OF EXPENDITURE (To be itemized by the day and fully explained)	SUB- VOU.	100	VIE Z	UNT		NOTATIONS
Ju	ne (To be itemized by the day and fully explained)	NO.	SUBSIS	TENCE	ОТН	ER	(Payee must not use this column)
1	Arrived Yokohama, Japan, 7.00 am				10.00		
	Payments in cash in Japan and in Japanese territory are in						
	Yen (1.00), and sen (0.01). Baggage transfer Yokohama to Tokyo	1	All		6	00	
	Left Yokohama by hotel bus 10.00 am Arrived Tokyo 11.00 am		2 128				
	Postage, official mail					70	
	Taxicab to American Consulate					65	
2	Taxicab to American Consulate					70	
	Postage, official mail				1	20	
	Maps of Manchoukuo, 10 at 1.00	2			10	00	
					1		
	Messenger, to send to Department of Forestry	10.5			-	00	
6-	Left Tokyo 8400 am					0.0	
(Vea	Train fare Tokyo to Yokohama	Auras		-		96	
	Arrived Yokohama 9.10 am		12/11		-94	66	
-	Taxicab depot to express office	- 5		S SUIZ	1	20	DAME OF THE PARTY
FOR	EXPRESS COMPANY.Landing charges, all baggage	3	1	140	3	80	COLN LGHR
core	Storage, equipment baggage	3	2)491	6.7	3	80	
	Shipment equipment baggage Yokohama to Dairen	3			3	80	eying Office)
	Taxicab American Consulate to depot					70	
	Left Yokohama 12.15 pm; arrived Tokyo 1.10 am		1000				4.12
1	Train fare Yokohama to Tokyo	-				96	
7.	Taxicab, to visit government offices	4			, 6	00	3 4 7 5 13
8	Taxicab.to visit government offices	5			9	00	111.0
Skan	Rubber stamp		Justine C		195	50	
	Taxicab, local					70	
9	Cablegram, paid (18.12 + .05)	6			18	17	25
	Postage, official mail				2	40	
10	Postage, official mail				1	90	
							7
-44-	Taxivab, to visit government offices	7			5	.50	
	Taxicab used locally					70	No days
	Postage, official mail					38	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
12.	Transfer baggage, hotel to depot	20			5	00	
	Taxicab hotel to depot				_1	00_	
	Left Tokyo 9,00 am				12.5		
	Train fare Tokyo to Kobe		-		24	34	
	Arrived-Kobe-6,00-pm			Top of the last			15.000
	Transfer trunks train to ship, 2			1	3	50	
	Taxicab depot to hotel				1	20	
13	Taxicab hotel to ship				1	00	
	Left Kobe 12.00 noon by ship for Dairen						
-	Passage, Kobe to Dairen, Manchuria			or a	75	00	
16	Arrived Dairen, Manchuria, 8 a.m.						
	Transfer baggage wharf to hotel			N. S.	7	50	
	Taxicab, wherf to hotel Transfer equipment baggage wharf to store room				1	50	
18	Taxicab local use				1	50	
	Passport visa, Manchoukuo Taxicab to visit government offices	8				00	
19	Postage official mail Taxicab for transfer ammunition to special storage				_1_	26 85	
	5- 5- Gillian Control of Special Source						
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188	TOTAL AMOUNT OF VOUCHER (not to be used when totals are carried forward to Continu	ation	Shee	t)	retonia		Section and pages
			O GENERAL STATE	Section 2			10—1664a

MEMORANDUM OF TRAVEL PERFORMED UPON TRANSPORTATION REQUESTS

(To be used at discretion of Department, Bureau, or Establishment)

No. OF TRANS-PORTATION REQUEST NOTATIONS DATE OF TRAVEL FROM-VIA R. R. AMOUNT (Payee must not use this column) Taxicab for transfer ammunition cab, wheri to hotel 10-1664a Taxicab used locally. Tariceb, to visit government offices Postage, official mail Cablegram, paid (18.12 + .05)

Standard Form No. 1039 Form approved by Comptroller General U. S. October 19, 1926

STATEMENT TO ACCOMPANY ACCOUNTS RENDERED UNDER AN ADVANCE OF FUNDS

		July 1,	1934
Account of H. G. MacMills	an		(Data)
under travel authority No. 909-P dated April 10, 1934		1934	, and under bond
		ance	\$ 2500.00
Exp	pended and not previously reim	bursed:	
Date Submitted	Period Covered	Amount	
May 1	April 1934	\$ 2.43	
June 1	May, 1934	45.73	
July 1	June, 1934	236.76	
		Тот	AL, \$284.92
Balance due Unit	ted States kept in cash		
I CERTIFY that the foregoing is a	correct statement of my accor	unt, that I will	continue in a travel
status until	and that I will have	further need for th	is advance.
PLEASE CREDIT ACCOUNT TO ADVAN	NCE Signature	H. G. MacMill	an
GOVERNMENT PRINTING OFFICE 10-1780	P	rin. Agr. Explo	rer

Standard Form No. 1012 c
Form approved by
Comptroller General U. S.
May 3, 1929

16

Public Voucher for Reimbursement of Travel and Other Expenses Including Per Diem—Continuation Sheet

Payee H.G. MadWILL

ITEMIZED SCHEDULE OF TRAVEL AND OTHER EXPENSES

DATE				AMC	TAU		NOTATIONS
June	(To be itemized by the day and fully explained)	NO.	SUBSIS	TENCE	ОТН	IER	(Payee must not use this column)
20	Postage official mail				1	68	
21	Taxicab visit to government offices				2	10	
22	Taxicab, local				1	00	
23	Automobile to visit Port Arthur and return	9	31.3	-	18	00	
25.	Postage official mail			1	2	20	
26.	Postage official mail					40	
	Cab to government office					50	
27	Postage official mail					70	120
29	Taxicab to reach government offices				1	20	
30	Postage, official mail				1	35	
	Taxicab to reach government offices				1	50	
	Total in Japanese currency		1.3		246	70	
	Exchange rate \$1.00 equals yen 3.30	10					
	Value in United States Currency				74	76	
13	Per diem allowance, 12-1/4 days at \$6.00		73	50			
-30	Per diem allowance, 14-3/4 days at \$6.00	-	88	50	-		
	Total amount of per diem	-			162	00	1500
	Total amount of voucher	4 10-		1	236	76	
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NOITATON	40	LNI	now	W.	NON.	CHARACTER OF EXPENDITURE	ETAC.

EXPLANATIONS

Baggage. There are several items of equipment baggage, containing the apparatus to be used in the field. There are also guns and ammunition included in it, so that on arrival in Japan it was expedient to place the baggage in bond to be carried through to Darien without being opened. The baggage was separated in Yokohama, and as soon as the route was selected, the equipment was shipped from there by boat. By handling it with the same steamship company with which passage was engaged, it was transported at no cost. The handling charges were transfers from ship to bond warehouse, and to ship.

Baggage. Among the personal baggage were several pieces required for the official work, and not personal property.

Taxicabs/ In Tokyo there were several taxicab trips necessary in the performance of the work. The streets in Tokyo are not named usually, and the houses or buildings are not numbered in consecutive order. The system is that the first house built in a Ward is No. 1, the second one built is No. 2, but may be a mile from the first; and so on to the last. In addition the numbers and names are in Japanese characters. In using taxicabs, the driver was carefully instructed where to go at the beginning, and told to wait so that the instructions could be carried out at the second place, and so on. The government offices are spread far apart, so that traveling was necessary to reach them. A similar condition was true in Daren, except that the numbering is not so confused.

Maps. The maps purchased are a new large scale map of Manchoukuo, some of which are sent to the Department for office uses.

Cablegrams. This was sent through the facilities of the State Department. using their code which is secret. The message was paid for by them, using the regular cables, and I reimbursed the Consular Office for the expense.

Passport visa. Manchowkuo is not recognized by the United States, and no effort was made to have the official passport recognized and visaed for no fee.

Ammunition. The carrying of ammunition into Manchuria, and especially into Manchoukuo is forbidden, except for a certain small allowance. It was necessary to separate the excess from the equipment baggage, and store it in an authorized place in Dairen, pending some further disposal or removal.

Port Arthur. The seat of the Kwantung Government, which is the Japanese directorate of the so-called leased territory, and at the same time, virtually the government of Manchoukuo, is at Port Arthur, and it has been necessary to go there in connection with official affairs. The local government, many of the laboratories and offices of the general government are in Dairen, so that both places are visited in the work.

H. G. MacMillan.

FISCAL YEAR 193

ANALYSIS OF TRAVEL EXPENSES

Name H. G. MacMillan		Title Prin.Agr.Explorer L. A. No. 909-P			
Office Plant Exploration & Int	roduction	Headquarters Shanghai, China			
Project No. 3801 Period of	travel from _	June 1 to June 30, , 193			
Subsistence	\$ 162.00	Analysis of subsistence:			
Transportation— Common carrier		Days in travel status, No.			
Sleeping car		Average daily expense—			
Mileage in personal automobile at cents per mile					
Other transportation		(Over 30 consecutive days)			
Miscellaneous items	236.76	Number of days			
TOTAL	Φ	(See instructions below)			
Itinerary: Yokohama, Japan,	to Tokyo,	to Dairen, China			
Remarks:					

INSTRUCTIONS

Subsistence:

Include items listed under Chapters V, VI, and VII, Travel Regulations.

In analyzing subsistence expenses, all travel will be considered continuous unless stop-over of more than 30 days is made at one point, and the average daily expense should be reported under (1). Periods of over 30 days at one place should be reported under (2) and the balance under (1). Fractional parts of days will be included in subsistence periods, each six hours, beginning at midnight, constituting one-fourth of a day. Proportionate deductions will be made from subsistence periods for time spent on leave.

Common carrier:

Include railroad, parlor car, boat, and long-distance stage or bus line fares, both where cash is paid or transportation requests are used, also purchase of scrip books. (Show sleeping car charges separately.)

Other transportation:

Include automobile hire, livery, street car, bus, and taxi fares, transfer of baggage, excess baggage, tips to Pullman, hotel, station, and dock porters, and to cabin and deck stewards on boats, checking baggage, and storage of personal automobile.

Include cash payments to assistants paid on a time basis.

Miscellaneous items:

Include supplies, job services, telegrams, telephone calls, etc.

Show points of starting and ending travel, and the States or sections visited.

Remarks:

Explain unusual items of expense. The amount shown as "Total" should be the amount claimed by the traveler, plus the amount of transportation requests used as shown on back of voucher.

WEEKLY ITINERARY REPORT

П.	. G. MacMilian	r TSTIC	Axploration			
Fr	omJune 1	June 2 , 1934				
1934 Date	Places where work was performed or expense incurred Japan	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)			
Sunday		ar isher phenological p	evice.			
Monday		Spinite Interchangers	To back the			
Tuesday		ALTERNATION OF THE SECOND SECO				
Wednesday	color side	TERMINE TO SECURITION OF THE PROPERTY OF THE P	costor profit			
Thursday		panilso themselet N. Gay i. 17	e tro			
Friday 1	Yokohama Tokyo	En route. Arrival. Pass customs, reach Tokyo. Visited American Consulate	Handed from ship in Yokohama 7.00 am Left Yokohama 10.00 am Arrive Tokyo 11.00 am			
Saturday 2	Tokyo	Visited American Consulate	Tokyo			
Address for su	acceeding week:		A PER METHODOLOGICAL PROPERTY.			
Remarks:						

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTING OFFICE. 1928 8—6248

WEEKLY ITINERARY REPORT

H. G	MacMillan (Name)	Plant Exploration (Office)					
F	romJune_3	to June _9	, 1934				
1934 Date	Places where work was performed or expense incurred	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)				
June_	Japan						
Sunday							
3	Tokyo	Official correspondence					
Monday			ginnold.				
4	II .	Arranged official visits					
Tuesday 5		Desk work. State Holiday in Japan on account of Togo funeral	Teleast C				
5		idierai					
Wednesday 6	Tokyo Yokohama	Went to Yokohama to make ar- rangements about equipment bag- gage. Call at American Con- sulate	Left Tokyo 8.00 am Arrive Yokoma 9.10 am Left Yokohama 12.15 pm Arrive Tokyo 1.10				
Thursday			7.00.000				
8	Tokyo	Visited government offices					
Friday			Comment of Care				
8 .	en de la companya de	ditto					
Saturday	0000000	D. Committee of the Com	2 7 7 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1				
9	ditto	Business at American Consulate					
Address for s	succeeding week:		Cost Valorus d'acabla				

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTING OFFICE: 1928 8-6248

Remarks:

WEEKLY ITINERARY REPORT

	G. MacMillan (Name)		Plant Exploration (Office)				
F	rom June 10,	to June 16,	1934 , 19				
1934 Date Places where work was performed or expense incurred June Japan		Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)				
Sunday 10	Tokyo						
Monday	Molero	Visited covernment offices					
11	Tokyo	Visited government offices					
Tuesday 12	Tokyo en route Kobe	en route	Left Tokyo 9.00 am Arrive Kobe 9.00 pm				
Wednesday	Kobe en route	en route	Left Kobe 12.00 noon by ship for Dairen				
Thursday			- A Comment Contains				
14	en route	en route	F-12 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1				
Friday							
15	en route	en route	netini.				
Saturday 16	en route Dairen, Manchuri	a arrival	Arrived Dairen 8.00 ar				

Remarks:

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

WEEKLY ITINERARY REPORT

	H. G. MacMilla	n Flant 2	xploration (Office)
F	rom June 17	to June 23, 1	934, 19
1934 Julie	Japan Places where work was performed or expense incurred Manchuria	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday 17	Dairen		
Monday 18	Dairen	Passport visa Call on government officials	order fi
Tuesday 19	Dairen	Meeting with government officials	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
Wednesday 20	Dairen	Meeting with government officia	ls edon di
Thursday 21	Dairen	ditto	odings my = i
Friday 22	Dairen	Notes, correspondence, etc.	A Managara ma
Saturday 23	Dairen Port Arthur	Meeting with government official in Port Arthur seat of Kwantung government	

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTEND OFFICE 1928 8—6248

Remarks:

24

UNITED STATES DEPARTMENT OF AGRICULTURE BUREAU OF PLANT INDUSTRY

WEEKLY ITINERARY REPORT

	H. G. MacMilla	an Plant E	xploration
F	rom June 24	to June 30	(Office) , 19 34
1934 Date June	Japan Places where work was performed or expense incurred Manchuria	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday 24	Dairen		
Monday 25	n .	Work on official correspondence	
Tuesday 26	II .	Meeting with government officia	ls .
Wednesday	II .	Preparation of official communications for the American Consulate, Tokyo	
Thursday 28	II .	Preparation of report on Mongolian flora	
Friday 29	II	Business at several government offices, and at American Consulate	
Saturday 30	u .	Business at government offices and American Consulate.	The second secon

Address for succeeding week:

Remarks:

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTEND OFFICE. 1928 8—6248

WEEKLY ITINERARY REPORT

	(Name)		(Office)
F	rom	to	, 19
Date	Places where work was per- formed or expense incurred	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday			2034 2 2
Monday		1.00.000:10 30402140.00 Mg Mg Mg	a obselv
Tuesday	+0 200	To describe the second	missoul missoul
Wednesday		- 1 2 2 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
Thursday		En limit to nonversent.	-of-red)
Friday	÷	The state of the s	
Saturday		Constraint to aperiable	CE I
Address for s	succeeding week:		After on heavening not may be t
Remarks:			

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTEND OFFICE 1923 8—6248

Standard Form No. 1012a Form approved by Comptroller General U. S. May 3, 1929

Public Voucher for Reimbursement of Travel and Other Expenses Including Per Diem

Vouc	her I	Vo.		0	
No.		1			

GENERAL ACCOUNTING OFFICE U.S. DEPARTMENT OF AGRIC	THE EAREST SE	RVIC	F		DATE	DV
PREAUDIT (Department, B	ureau, or Establishment)	ALVIC.		4	PAID	51
Certified for payment in the sum of \$		4		78	00	
J. R. McCARL, Comptroller General of the United States. To H. G. Mac Millan		-			50	
By Div. of Plant Exploration	Payee) Introduction			(For us	e of Pa	ying Office)
Official Headquarters Shanghai, China Domicile	ess)	Reside	ence		80	
A STANDARD CONTRACTOR OF THE STANDARD CONTRACTOR	THE RESERVE THE PARTY OF THE PA	Same A Control	Service of	THE RESERVE THE PARTY AND		
FOR REIMBURSEMENT of travel and other expenses incurred in		West Control	Dollars	Cents	200	orations must not use this column)
from July 1 , 19 34, to July 31 as per itemized statement within, under authority No. 8			464	33	50	
(Additional statements by Department, Bureau, or Establishment,	(Payee will NOT use this sp		466	33	Ea	<u> </u>
Bureau, or Establishment, if deemed necessary) 3801	Differences	3	-	18	00	
0615 - \$280.33 0616 - 186.00		2-1-			20	
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6 Postage . official business	Maria de la companya			T	42	
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Fostage, official business						
	ALTERNATION OF STREET					
a Taricab, local use		17/6	T	7		
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The more than one rate of allowance is notherized, full statement of applicati						
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Paid by	DYLDOMS		in	favor of	f payee	named above
Arrived at Parlen, Mandautte	ou house		MORAN	-MOON	_DO	NOT SIGN 8-6319a

1. Give duty status on first day of voucher periods

ITEMIZED SCHEDULE OF TRAVEL AND OTHER EXPENSES

		sus-		venient place on this			NOTATIONS	
19.34		VOU.	SUBSIS	12 11 10	OTE	IER	(Payce must not use this column)	
July	L/A No 8	7	Cos	£	ru.		OF COURSE	
2	Dairen, Manchuria Taxicab, local use	yba	T WE		2	00	1.00	
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3	Postage, official business		73.1		1	00		
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7	Postage, official business					64		
					1	50		
9	Taxicab, local use	2		7.00	24.4			
- Agus	Automobile hire, trip to Port Arthur and return	2			18	00	10	
10	Postage, official business	7		-6-9		53		
11_	Taxicab, local use		1 10	10.2	1	50	Accept of Wash and one by	
	Notary fee, document for police	10 V	F 6 26	State of	1	00	27118083	
100	Telephone call to Port Arthur from Deiren	180	elde a	6		50		
12	Automobile hire, trip to Port Arthur and return macron	3		1		00	reina Official	
	Taxicab, used locally				1	50		
14	Taxicab, local use, for half day	4		- 4	12	00		
inches Annual	Storage of equipment baggage	5	it.E	-1	4	50	53.1 	
	Postage, official business			30.7	2	10		
15	Transfer Baggage hotel to depot	-	BUSE.		3	00		
	Taxicab hotel to depot				2	00	· · · · · ·	
	Left Dairen 9,00 a.m							
	Railroad fare Dairen to Harbin, with stop-over at Hsinkin	g		200	52	51	2	
,	"Arrived Hainking 8,00 p.m.							
	Texicab to hotel					00		
16	Baggage transferred to hotel				1	50	East of the second	
	Telegram, Tokyo to Dairen	6			7	51	20-1894	
	Money order to remit cost of telegram to Tokyo	7				07	The second second	
	Telegram	8			1	97		
	Taxichb, local use				3	00		
17.	Telegram from Rosrich; transmitted from Dairen	9				36	1. W. 18	
	Telegram	10			1	60	100	
	Telegram	11			1	28		
	Automobile hire	12			14	00		
18	Baggage transferred to depot				1	50		
	Taxicab hotel to depot	77			1	00		
	Checking of trunks, 2, Heinking to Herbin	100			3	35		
	First class seat, Hsinking to Harbin				8	46		
	Left Hsinking 8.30 a.m.							
					-			
_	Total in Japanese currency				181	34		
	On the last previous account there remains from							
_	the exchange receipt submitted 83.85 Yen. To that add							
-	the following:							
6/11	\$100. sold for 331.25 Yen Japanese	13						
6/22	\$50 sold for 164.28 Yen Japanese	14					727012	
7/14	\$50 sold for 164.60 Yen Japanese	15						
7/16	\$100 sold for 330.57 Yen Japanese	16						
	Totals (to be carried forward to Continuation Sheet, if necessary)							
	TOTAL AMOUNT OF VOUCHER (not to be used when totals are carried forward to Continu	40,0			име Ни			

MEMORANDUM OF TRAVEL PERFORMED UPON TRANSPORTATION REQUESTS

(To be used at discretion of Department, Bureau, or Establishment)

DAT	TE OF AVEL	No. OF TRANS- PORTATION REQUEST	FROM—	LO— to totals are carried forward t	Aly B. B.	AMOUNT	NOTATIONS (Payee must not use this column)
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	70	re Dalrei	1 8.00 E.D				

Standard Form No. 1039
Form approved by Comptroller General U. S.
October 19, 1926

STATEMENT TO ACCOMPANY ACCOUNTS RENDERED UNDER AN ADVANCE OF FUNDS

			August	1, 1934.
Account of H.	G. Mac Millan		under an	(Date) advance of funds made
		, dated July 1, 1934		
dated April	10, 1934.			
		Amount of advance	ce	\$ 2500.00
	1934 Expend	ed and not previously reimbu	rsed:	
		Period Covered		
	May 1	April April	\$ 2.43	
	June 1	May June	45.73	
	July 1	June	236.76	
	July-1	May-June (Supp	36-25	
	August 1	July	466.33 TOTA	L, \$ 787.50
	Balance due United S	July States kept in		, \$1722.50
I CERTIFY that t	he foregoing is a cor	rect statement of my accoun-	t, that I will	continue in a travel
status until		and that I will have fu	rther need for this	s advance.
		Signature	(s.) H. G. Mac	Millan
OUVERNMENT PRINTING OFFICE 10-178	REDIT TO ADVANCE (OF FUNDS:	Principal Agri	cultural Explorer
				(Official title)

GENERAL ACCOUNTING OFFICE

WASHINGTON

PREAUDIT DIFFERENCE STATEMENT

September 29, 1934.

Bureau of Plant Industry, Department of Agriculture Schedule No. 1197

MacMillan, H. G., Plant Exploration

5023 (Bureau voucherNo.)

Amount claimed Amount certified \$466.33 464.33 2.00

July 31, 1934.
Error in computation of Per diem claimed.
31 days @\$6.00 \$188.00
Correct amount 31 days @\$6.00-186.00
2.00

FOR THE COMPTROLLER GENERAL OF THE U.S.

FISCAL YEAR 193

ANALYSIS OF TRAVEL EXPENSES

Name H. G. MacMillan	T1	tle Frin-Agr-Explorer L. A. No. 6-F
Office Plant Exploration &	Introduction	Headquarters Shanghai, China.
Project No. 3801 Period	of travel from	July 1 to July 31 , 193
Subsistence	\$ 186.00	Analysis of subsistence:
Transportation— Common carrier		Days in travel status, No. 31
Sleeping car		Average daily expense—
Mileage in personal automobi		(1) Continuous travel \$ 6.00
Other transportationWages paid to assistants		(2) At one point(Over 30 consecutive days)
Miscellaneous items		Number of days
Total		(See instructions below)
Itinerary: Dairan, China t	to Hsinking to	Harbin.
Remarks:		
Samuel Control of the		

INSTRUCTIONS Subsistence:

Include items listed under Chapters V, VI, and VII, Travel Regulations.

In analyzing subsistence expenses, all travel will be considered continuous unless stop-over of more than 30 days is made at one point, and the average daily expense should be reported under (1). Periods of over 30 days at one place should be reported under (2) and the balance under (1). Fractional parts of days will be included in subsistence periods, each six hours, beginning at midnight, constituting one-fourth of a day. Proportionate deductions will be made from subsistence periods for time spent on leave.

Common carrier:

Include railroad, parlor car, boat, and long-distance stage or bus line fares, both where cash is paid or transportation requests are used, also purchase of scrip books. (Show sleeping car charges separately.)

Other transportation:

Include automobile hire, livery, street car, bus, and taxi fares, transfer of baggage, excess baggage, tips to Pullman, hotel, station, and dock porters, and to cabin and deck stewards on boats, checking baggage, and storage of personal automobile.

Wages:

Include cash payments to assistants paid on a time basis.

Miscellaneous items:

Include supplies, job services, telegrams, telephone calls, etc.

Itinerary:

Show points of starting and ending travel, and the States or sections visited.

Remarks:

Explain unusual items of expense. The amount shown as "Total" should be the amount claimed by the traveler, plus the amount of transportation requests used as shown on back of voucher.

EXPLANATIONS.

- 1. Dairen, Taxicabs. These were used frequently on official business, as the different government and other offices are widely scattered, and other means of transportation either does not function, or no means is available. As a rule some interpreter was taken, and usually some third or fourth person, so that the use was justified.
- 2. Telegram, July 5. In using the telegraph use was made of the Consular Service Code, the messages were sent usually by the local Consul, and answers received by him, but the message was for me, and the expense was mine.
- 3. Automobile, July 9 and 12. Trips were made to Port Arthur, the seat of the Kwantung Government. It was necessary to use automobile to meet appointments, and to reach the Government Building. The charge is a nominal one, usually charged for the trip and time consumed.
- 4. Notary fee, July 11. It was necessary to make an affidavit before a notary in connection with the possession of firearms.
- 5. Telephone call, July 11. Conversation with Mr. Takata of the Kwantung Government.
- 6. Taxicab for half day. There were several officials to be seen in several parts of the city. In addition there was a heavy and continuous downpour of rain. Three people were carried, and the car was in continuous use throughout the time.
- 7. Storage charges. The equipment baggage consisting of twelve pieces was stored with the Kokusai Unyi, Express Company, for a period of about one month, for which the stated charges were paid. Being stored there was equivalent to having it in bond.
- 8. Telegram and Money Order fee. A telegram was sent to me by the American Consul General, Tokyo, which was my expense. It was sent paid, and the money returned by the American Consul Dairen to Tokyo, by money order, which was also my expense, and is shown by the included receipt.
- 9. Taxicab, Hsinking, It was necessary to visit several officials of the Manchoukuo Government, Hsinking is being built as a capitol, and the buildings completed are practically out in the country, to which no other means of transportation is available. On July 17 there was long and heavy rain, and taxicabs were difficult to get, and as several visits had to be made, the car was hired by the hour.
- 10. Telegram, July 17. A telegram was received which had been sent to me at Dairen, and was retransmitted by the American Consul there, for which there were the charges claimed in the account.
- 11. Checking of trunks. The railroad from Hsinking to Harbin is operated by Russians, being an old Russian railroad. The trunks were not permitted to be shipped free on the ticket, by additional charges as shown for two trunks were charged.

- 12. Seat to Harbin. A through ticket was purchased in Dairen from the South Manchurian Railroad. The fare paid was from Dairen to Harbin, which included first class accommodations on the SMR road. Continuing from Hsinking, travel was over the Chinese Eastern Railroad, and first class accommodations had to be purchased from Hsinking to Harbin, as shown in the account. It was not possible to purchase through first class accommodations from Dairen to Harbin.
- 13. Yen. Dollars were sold at slightly different rates on different dates for Japanese Yen. All the receipts have been submitted, and an average rate taken for them all, in basing the claim for expenditures in dollars. As the Yen will figure in successive expense accounts, the rate used, and the receipts submitted will be claimed as valid for additional expenses.

NOTE: The Japanese Yen is the currency used in the Kwantung Leased Territory, in which Diren and Port Arthur are situated. On leaving Dairen one soon enters Manchoukuo, but at Hsinking, the Capitol, Manchoukuo money is not commonly used, and the Japanese Yen continues in common use for all payments. The expenses submitted up to and including departure from Hsinking are in Yen. On leaving Hsinking, and thereafter going north the Manchoukuo Yuan, or dollar as it is commonly called, is the currency in use. All charges after arrival in Harbin are in Yuan.

NOTE: A deposit of Yen was made with the American Consul at Dairen to cover expenses for my account on items which pass through his hands on which charges must be paid. Most of it will be in the nature of postage, but there may be telegrams and other items. For instance, it is impossible to send mail from Manchoukuo into China, and mail destined for China is sent to Dairen and remailed at additional expense. Some seeds are being mailed via Dairen, being sent from Manchoukuo, for which I must pay the postage. These charges will be paid in Japanese Yen, and the Consul will charge my deposit for the amount, sending me a statement, and the charges will be taken up in future accounts as the Consul informs me of them. I will then charge them in my account, on the date charged.

- 14. Harbin. Taxicabs. Necessary for official business, as the city consists of several parts which it is necessary to visit for different purposes. Taxicabs not used in connection with meals.
- 15. Fee to police. Local passports were issued by the police on application to them through the American Consul, and a fee is charged for the papers.
- 16. Saddles, etc. Saddles were not new, but can be used for the purposes of the expedition, and were sold at a low rate.
- 17. Messenger. It was necessary to deliver a message for which no other means were available.
- 18. Express. The equipment baggage was sent from Dairen by express, as it could not be carried on the railroad tickets except at a greater rate. There were several parts of the receipt, due to the handling over two railroads, and other handling, all of which was in Japanese or Chinese. The American Consulate handled the payment, and secured the receipt submitted.

Explanations, No. 3.

- 19. Takata. Mr. Takata is the second officer in the Division of Foreign Affairs, Information Bureau, of the Kwantung Government.

 At my solicitation he came to Harbin, and further to assist in making contacts and arrangements with the numerous Japanese officials from whom permission must be secured. His services have been most valueble in this connection, and have carried us through several difficult situations. Please note that no compensation is being paid Mr. Takata, as his salary continues with the Kwantung Government. The railroad fares paid were actual cash outlay on his part, for which I have reimbursed him. Note also, that the per diem is less than he would normally receive, as the Kwantung Government allows him 20 Yen per day while outside of the Kwantung Leased Territory, and 15 Yen per day or part thereof while on official business within the Leased Territory. Mr. Takata's position in his Bureau would be the equivalent of the Senior Grade in the U. S. Bureau of Plant Industry.
- 20. Satow. The same facts apply to Mr. Satow as far as money expended, allowances made by the Kwantung Government, and work on his own salary are concerned. Mr. Satow is the best Japanese Botanist in Manchuria, and his assistance in locating and naming plants, and help with the botanical work has justified his employment under the conditions explained.
- 21. Takata and Satow paid fares in Japanese Yen, and usually receives per diem in Japanese Yen, so I have reimbursed them in the same currency.
 - (s) H. G. Mac Millan

WEEKLY ITINERARY REPORT

F	rom July 1	toJuly 7	(Office), 19 34	
1934 Date	Places where work was performed or expense incurred	Character of work performed (Briefly give specific work)	Time of arrival at each point visite of departure from and return to headquarters (Repeat in account)	d and
Sunday	metricita, 18	tona seston to gnilicon	· Paramodelina	1000
1	Dairen	Continued in Dairen from previous fiscal year.	Arrived in Dairen June 16, 1934.	
Monday 2	Dairen	Work on office matters. Contact with Japanese officials.	negled e	
Tuesday 3	Dairen	Work on office matters Continued attempts with Japanese officials.	Gerial 6.	
Wednesday 4	Dairen	Study of grasses locally.	notio - 1	
Thursday 5	Dairen	Business at American Consulate Visits to officials about Dairen.	· notice 31	
Friday 6	Dairen .	Correspondence. Call at police headquarters.	neutell	
Saturday 7	Dairen	Conference with officials of Kwantung Government.		d Gara

Address for succeeding week:

Remarks:

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTING OFFICE: 1928 8—6248

WEEKLY ITINERARY REPORT

2.23.00.00	H. G. Mac Millan (Name)	Plant Exploration & Introduction (Office)		
F	romJuly 8	to July 14	, 19 34	
1934 Date	Places where work was performed or expense incurred	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)	
Sunday 8	Dairen	Working of notes and correspondence; papers for Japanese officials.	291204	
Monday 9	Dairen	Visit with Japanese officials at Port Arthur - Trip by automobile	Left Dairen 8.00 a.m. Arrived Port Arthur 9.00 a.m Left Port Arthur 12.15 p.m. Arr. Dairen 1.30 p.m.	
Tuesday		ALLEN THE REST OF THE REST SHOWS AND ADDRESS OF THE REST OF THE RE		
10	Dairen	Correspondence. Visit to officion Dairen.	als	
Wednesday				
11	Dairen	Visit Japanese officials and conference with police.		
Thursday 12	Dairen	Visit with Japanese officials, Kwantung Government, Port Arthuring by automobile.	Left Dairen 8. 30 a.m. Arr. Pt. Arthur 9.30 a.m. ur. Left Pt. Arthur 12.00 noon Arr. Dairen 1.10 p.m.	
Friday				
13	Dairen	Further consultations with police. Preparations for leavin	g.	
Saturday 14	Dairen	Visit with Japanese officials in Dairen; preparations forleaving Correspondence.		

Remarks:

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTING OFFICE 1928 8—6248

WEEKLY ITINERARY REPORT

	(Name)		ora tion & Introduction (Office)
F	rom July 15	to July 21	, 1934
1934 Date	Places where work was performed or expense incurred	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday			Left Dairen 9.00 a.m.
15	Dairen enroute Hainking	En route on train all day.	Arrived Hsinking 8.00 p
Monday			. The second sec
16	Hsinking	Conferences with Japanese Embassy. Manchoukuo Government officials.	nodius. Bg
Tuesday			The state of the s
17	Hsinking	Continued conferences with Manchoukuo Government officials.	nidrak
Wednesday		A STATE OF THE STA	
18	Hsinking en rout Harbin	e En route by train all day	Left Hsinking 8.30 a.m. Arrived Harbin 11.30 p.m
Thursday	1 22 7 2 2 2		2. Leader 3
19	Harbin	Conferences at American Consula	te. nidrati 88
Friday			Control of the Contro
20	Harbin	Correspondence. Visit with	aldyan Top an
13		local officials.	
Saturday		Carabanana ha artisty	and the second second second
21	Harbin	Preparation papers for continui	ng
		trip. Visit to American Consul	ate. midrani 1

Address for succeeding week:

Remarks:

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTING OFFICE: 1923 8—6248

WEEKLY ITINERARY REPORT

Boile of H	. G. Mac Millan	Plant Exploration				
I	(Name)	to				
1934 Date	Places where work was performed or expense incurred	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)			
Sunday	TOTANT ETHOLOGY					
22	Marbin	Work with notes and correspondence.				
Monday		,				
23	Harbin	Visits to local officials, and American Consulate.				
Tuesday		At the proposition to be because				
24	Harbin	Call on General Japanese Army.	political and a re-			
Wednesday 25	Harbin	Conference with Russian botanist, and arrangements to collect seeds.				
Thursday						
26	Harbin	Visits to officials about lost baggage, correspondence.				
Friday 27	Harbin	Further visits with local officials. Preparations for leaving.				
Saturday 28	Harbin	Visits with officials. More attempts to locate missing baggage.	The Hoave 12			

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOYERNMENT PRINTING OFFICE 1929 8—6248

Remarks:

35

UNITED STATES DEPARTMENT OF AGRICULTURE BUREAU OF PLANT INDUSTRY

WEEKLY ITINERARY REPORT

	G. Mac Millan July 29 ^{me)} From		tion & Introduction (Office), 19 34
1934 Date July	Places where work was performed or expense incurred Man churia	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday 29	Harbin	conference with Kwantung Govern- ment officials, Sato Botanist, and Takata, intrepreter. Correspondence.	and the second s
Monday 30	Harbin	Preparations for leaving. Conference with Russian Consul; and others.	
Tuesday 31	Harbin	Final preparations for leaving. Several visits with officials.	
Wednesday			Verling of the contract of the
Thursday			eal rang
Friday			
Saturday			
Address for	succeeding week:		
Remarks:			

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTEND OFFICE: 1928 8—6248

WEEKLY ITINERARY REPORT

(Name) (Office) From					
Date	Places where work was per- formed or expense incurred	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)		
Sunday		mant officerity, de to Solant mant officerity, de to Solant end tweete intremener. Correspondence.	HENCHE 95		
Monday .	\$4 PB	Preparations for leaving.	nidaen ()		
Tuesday	-318	Trant presentations of loaver Gevern of the office	resolution 12		
Wednesday			Valenciar/		
Thursday			- Securit		
Friday					
Saturday					
Address for s	succeeding week:		The contract of the contract o		
Remarks:			is ligger?		

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

"". 8. GOVERNMENT PRINTING OFFICE: 1928 8—6248

Public Voucher for Reimbursement of Travel and Other Expenses Including Per Diem—Continuation Sheet

358 84

vuel fort noten Payee.

H. G. Mac Millan

ITEMIZED SCHEDULE OF TRAVEL AND OTHER EXPENSES

ATE 34	CHARACTER OF EXPENDITURE TO THE (To be itemized by the day and fully explained)	SUB. VOU- NO.	AMOUNT			NOTATIONS
uly			SUBSISTENCE	ОТН	Same.	(Payee must not us this column)
.8	For the \$400 U. S. sold for Japanese Yen, the amount			0	40	
	received was 1321.25 Yen, as shown by all exchange				VO.	
	receipts submitted. The average is \$1.00 U. S. equals			4	14	
	3.33 Yen. (See Noteattached)	24			82	
	Value of above in U. S. Currency	53		54	46	10
31	Flits dictid sures. 2 querbs et #8.80	5	_	A.	60	
	After leaving Hsinking, the Manchoukuo Yuan or "Kuopi" as	it		96		
	is commonly called, is the currency used.	400		8	00	
	Arrived Harbin 11,30 p.m.	31		0		
	Taxicab depot to hotel	100		1	50	
191	Taxicab, local use drug operoquepto	5.5		1		
20.	Postage, official business	20			38	
	Taxicab, local use	52		1	00	To the second
23	Postage, official business	53		0	31	
	Taxicab, local use			1	50	
3.4	Telegram	17		1	17	
N. 1	Fee to police for arms permit. Kirin Bureau			2	40	14.73
0	Films developed, 6 at .40				40	
24	Telegrem	18		3	09	
12.6	Texicap feltcal mae at \$3.00 (above alven an total at 282.)	1 5		1	-00	
	Rubber stamp, official business	19	4 4 3	2	80	
54	Taxicab, local use	57		1	50	
	Taxicab, local use			3	00	
1034	CHECKE OF THE POLICE TO A SECOND OF THE POLICE TO THE POLI	140	1964			de la contrat

DATE CHARACTER OF EXPENDITURE (To be itemized by the day and fully explained)	SUB-	АМО	NOTATIONS	
(To be itemized by the day and fully explained)		SUBSISTENCE	OTHER	(Payee must not use this column)
25 Saddles, 2, used, eacg at \$35.	20		70 00	
Bridles, 2, each at \$8.00	20		16 00	
Pad Pads, felt, each at \$3.00 (Above given as total of \$92.)	20		6 00	Aug. St.
Telegram	21		4 85	
Postage, official business			8 10	
26 Messenger, to deliver letters			2 00	
Taxicab, local use	13		200	
27 Taxicab, local use			1 00	
Photographic princs	22		6 30	
Hypo, 10 1bs.	22		1 80	
Prepared photographic developer	22		14 40	
Graduated measuring cup, photographic	22		5 50	
Telegram devor ko poral	23		1 81	
Postage, official business	23		21	
Taxicab, used locally	24		8 00	
28 Taxicab, used locally the sacultanking Kunn or "Knopin na	+		2 50	
O. Orloff, services as guide and interpreter	25		96 00	
30 Flit, liquid spray, 2 quarts vat \$3.80	26		7 60	
Sbran brind (poe hotes stached)	26		1 85	
Naphthaline, 1/2 lb.	26		14	L. Harman
Taxicab, local use			3 00	
Postage, official business [8] For the \$400 N. S. sold for departed len, the enount			40	
Adhesive tape, roll 1 yd x 7"	1 60 2	e cours by t	2 50	
31 Express, all charges, transportation equipment	10 M			
Baggage Dairen to Harbin, and delivery to	2 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3			
American Consulate, July 29; 12 pieces	27_		80 82	
Totals (to be carried forward to Continuation Sheet, if necessary)			356 84	
TOTAL AMOUNT OF VOUCHER (not to be used when totals are carried forward to Conti	nuatio	n Sheet)		10—1664 c

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Standard Form No. 1012 c
Form approved by
Comptroller General U. S.
May 3, 1929

Public Voucher for Reimbursement of Travel and Other Expenses Including Per Diem—Continuation Sheet

MEMORA H. G. Mac Millan

ITEMIZED SCHEDULE OF TRAVEL AND OTHER EXPENSES

S.	4 CHARACTER OF EXPENDITURE (To be itemized by the day and fully explained)	SUB.	АМО	NOTATIONS		
19		NO.	SUBSISTENCE	ОТН	ER	(Payee must not use this column)
31	Total brought forward			356	84	
	Taxicab, local use	28		8	00	
1	Hauling of baggage, equipment	29	17 1	10	00	
	Ma Ko Tsu, services	30		12	00	
	Total in Manchoukuo currency			386	84	
24	Exchange receipt \$100. U. S. sold for M¥301.83	31				
25	Exchange receipt \$500 U.S. sold for M¥1514.18	32		177	100	
See See	For the \$600 U. S. sold for Manchoukuo Yuan					
	(called "Kuopi", "Gobi", "Dollars") the average is					4
	\$1.00 U. S. equals M¥3.027					and the second
	Value of above is U. S. Currency			127	79	A Company
31	Ryuichi Takata, Railroad fares paid	33		60	97	
	Ryuichi Takata, 5-1/2 days per diem	34		99	00	
	Junpei Satow, Railroad fares paid	35		60	97	
	Junpeti Satow, 5-1/2 days per diem	36		99	00	
	Total of above in Japanese Yen			319	94	
	Value of above in U. S. Currency			96	08	
				186	-00	6.2
31	Per diem allowance, 31 days at \$6.00			188	PERSONAL PROPERTY.	
2020	GARTIS SOLARY			46	9 9	
31	Sub totals above are (1)		1 4 4		46	
	(*)			127	79	1
17	Towns (3) is the ENGELOSE of the set	tag	CH52 233 K	96	08	infalled manager

DATE	CHARACTER OF EXPENDITURE	SUB-	AMOUNT				NOTATIONS
9	(To be itemized by the day and fully explained)	NO.	SUBSISTENCE		OTHER		(Payee must not us this column)
	$\binom{5}{4}$				188	00	
	Sub totals above are (1)				54		
	Grand Total				466	said and being	
	TOTAL AMOUNT OF VOUCHER			100	466	-33	404.33
	Fer diem allowance, 31 days at \$6.00				188 (00	
				-			
	Value of above in U. S. Currency.			-	96.0	18	
	Total of shows in depended Yan				श्रीत र	14	
	Junesa: Satow, 5-1/2 days per diem	36			88 (00	
	hmpei Satow, Railroad Cares paid	35			60	7.	200 August
	Ryuichi Takata, 5-1/2 days per diem	34			88 (0	
		37			00 (IC .	
	Rypichi Takata, Reilroad fares paid	33			60 9	7	
-7	alue of above is V. S. Currenov			-	184	0	-
	\$1.00 U.S. equals ##5.027						
	(celled "Kuoni", "Gobi", "Bollars") the average is						
	For the \$600 U. S. sold for Manahoukuo Yuan						
	Exchange receipt \$500 U.S. sold for M#1514.13						
	Exchange receipt \$500 U S 3014 for HX1514-13	38					
	Mychenge receipt \$100. U. S. sold for M¥301.33	37					
	Total in Manchoukuo currency				8 98	Ŧ	
1	Ma Ko lan, services				TS C		
		30			15	0	
	Hauling of bargare, equipment	29			IO C	0	
	Texicab, local use	28			8 C	0	
	Total brought forward	4 2			56 8	4	
					000	*	
34	(to objecting of the only and triple actions of	120-14	Beigney Co		COLUMN		Alberton This
Ju	Ť ^X			or:	11		HOLDS-MAN
	TERMITED SECTION OF A STATE OF THE SECTION OF THE S	17 27	Evie	4			
Part of	H. G. Mad Millan						10 Miles
	Totals (to be carried forward to Continuation Sheet, if necessary)						
	TOTALS (to be carried forward to Continuation Sheet, if necessary)				-		

Standard	Form	No. 1	012a
Comptro	approve	d by	g.
	Lay 3, 19		03.80

ting, 5 meteris

Public Voucher for Reimbursement of Travel and Other Expenses Including Per Diem

Voucher	No.		39
No			

July 18, 1954

4 Automobile, as	texicab, August 2, 2.	₹	135	PU June
GENERAL ACCOUNTING OFFICE		GRICULTURE, FOREST SERVI	CE	PAID BY
PREAUDIT Certified for payment in the	Appropriation:	ent, Bureau, or Establishment)		00
sum of \$				T
J. R. McCARL, Comptroller General of the United States.	THE UNITED STATES, Dr., To H. G. Mac Millar	1 -1 -rac haranya	3	00
By	Div. Plant Exploration	(Payee)		se of Paying Office)
Official Headquarters Sa	n Fran., Calif. Domici	(Address)	idence	L
Hailer, Ma Ko	Tati	(Fer use of the Post	al Service only)	90
		red in the discharge of official duty	Dollars Cents	NOTATIONS (Payee must not use this
据8 Krt T2 17 27 17 27 17 27 27 27 27 27 27 27 27 27 27 27 27 27	, 19 34, to Aug		15	column)
as per itemized statemer	nt within, under authority No	3 organizated July 1,1934	\$ 782 1.7	La contrata de la contrata del contrata de la contrata del contrata de la contrata del contrata de la contrata de la contrata de la contrata del contrata de la contrata del contrata de la contrata de la contrata del contrata del contrata del contrata del contrata de la contrata del contrata del contrata del contrata del contrata del contrata del con
(Additional statements by Depar Bureau, or Establishment, if deemed necessary)	tment, (ACCOUNTING CLASSIFICATE 3801	(Payee will NOT use this space) Differences	8	99
Berth, first ola	0615 - \$257.07	arbin to Hatlan		
Retaroad fare, H	0616 - 186.00 01 Hallar 339.10	class, 4. Satow 3	47	20
	/8 liber: provegencies	Account verified; correct for	\$	Andrew Construction
A State of the sta	chall a large transportation of the large	(Signature or initials)	e	95
Barth, Myst ale	And the second section is a second se			
Railroad fare, E	unbin to Mailar, Pirst		1 675	20
Below's Lines of	ass fare accommodation,	Herbin to Heiler self		90
			47	00
	derbin to Hailer, first	mless self	1	20
395 Milograms		T	62	70
Baggage transpo	ortation, Marbin to Hai	tar, Maa,		
Left Hambin 8:3	MEMME	A III MIIA M. C	VI	
Loft Hawkin G.	INT IN IN IN I		M	
Taxicab, hotel	to depot			00
Harbin, Manchun	ria-	Prin. Agricu	ltural Exp	lorer
August		. н	arbin, Man	Canada contral
a S d	CHARACTER OF EXPENDITE (To be itemized by the day and fully othle	IKE AON T		02
		27/12-	AMOUNT	notations
		plication of each rate must be given in some		
# If authority provides for trav	wel to more than one point, time of arriva	I and departure from each should be stated	n the body of the	account in chronolog-
aid by Check No.	dated	, 19 , for \$		er of the United States of payee named above
Cash, \$	turn to ourcial headquarters 19	M	* 1A	DO NOT SIGN
* Arrived at	Harbin, Manchuria	on July 18	1934	8—6319a

1. Give duty status on first day of voucher period:

	ITEMIZED SCHEDULE OF TRAVEL AND OTHER	EXP	ENSI	ES			
1. G	Allived at	y 1	8, 1	934			, 19
	for temporary duty for approximate period		, 19_	ney v	O DIVI	- pc	NOT GION
2. St 3. St	ate authorized allowance for per diem in lieu of subsistence: \$.6.00† ate authorized allowance for actual subsistence expenses: Not to exceed \$	-† P	er day.				
ical or	If authority provides for travel to more than one point, time of arrival and departure from each should be						
	If more than one rate of allowance is authorized, full statement of application of each rate must be given	in so	me conv	enient	place o	on this	voucher.
DATE 1934	CHARACTER OF EXPENDITURE (To be itemized by the day and fully explained)	SUB- VOU. NO.	175.6170	States.	UNT		NOTATIONS (Press must not use
Aug	ust		SUBSIST	TENCE	OTH	ER 1015	(Payee must not use this column)
1	Harbin, Manchuria	1.70	n I an	1.07	Ext.	0.24	*
	Taxicab, hotel to depot		TE		1	-00	
-	Left Harbin 8:30 a.m.		AL.	1000			
	Baggage transportation, Harbin to Hailar, Man,						
	395 kilograms	1			67	70	300
	Railroad fare, Harbin to Hailar, first class, self				47	30	
	Berth, first class fare accommodation, Harbin to Hailar				6	95	
	self Railroad fare, Harbin to Hailar, first class R.Takata	2			47	-30	
	Berth, first class fare accommodation, Harbin to Hailar,					-	
	R. Takata	2			6	95	
	D-41						
	Railroad fare, Harbin to Hailar, first class, J. Satow	3	-12-		47	30	
196	Berth, first class fare accommodation, Harbin to Hailar, J. Satow	3			6	95	
-	Railroad fare, Harbin to Hailar, third class	ď	9 72	780	-71	4	
1000	Ma Ko Tsu	4	2 10	1000	15	76	TANDON OF THE PARTY OF
LOB	Berth, third class fare accommodation, Harbin to Hailar, Ma Ko Tsu	4	2 15	owo	2	50	10.151,10112
	The state of the s	3/1	SACORT PONT SAL	207	- True		
2	Arrived Hailar, Manchuria, 3:15 a.m. Carriage, transportation depot to hotel, five persons				Mark and	o interior	eathe Office
	The persons			1	2	00	
	Baggage, drayage depot to store room				-3	00-	
3	Drosky, local transports tion	2010				_20	
4	Automobile, as taxicab, August 2, 3, 4	5			35	00	Suitable
	Baggage, drayage, store room to laboratory room				1000	50	**************************************
6	Mosquite metting, 5 meters		2009			10.	
	Cloth tape, 3 meters					60	
	Postage Official mail						48
7	Postage, registered mail, official					40	
		6	-			883	
8	Automobile, trip into desert, 6 hours	7	13		-18-4	90	7 7 7 9
9	R. Takata, railroad fare, Hailar to Port Arthur, Manchuria	8			109	67	
	Postage, official mail	2 S S S S S S S S S S S S S S S S S S S				36	10-100P P
	Drosky, local transportation			345		-0	The Table
11	Postage, official mail	2.0				41	
	Newspapers, as paper				1.6	0	
	Drosky, local transportation	-1011			2	0	
14	Wrapping paper			-15	1.2	0	
	Drosky, local transportation			10000	2	0	
16	Postage, official business			1.3	_1.2	0	
	Acetic acid, 1/2 liter, photographic				2.0	0	
17	Postage, official business		4			9	
	Drosky, local transportation					0	
18	Postage, official business					3	
	Drosky, local transportation						
						0	
	Clothes pins, photographic use			-	3		
90	Soap, laboratory use				5	٥	
20	Postage, official mail	THE REAL PROPERTY.		10000	0	3	
				7	4311	6	
				-			
		19					
	25/			1	TOWN OF STREET	-	
	Totals (to be carried forward to Continuation Sheet, if necessary)	17 10			4319	98	
	TOTAL AMOUNT OF VOUCHER (not to be used when totals are carried forward to Continu		n Shee	(1)	MACON	to.	MULTIPLE OFF

MEMORANDUM OF TRAVEL PERFORMED UPON TRANSPORTATION REQUESTS

(To be used at discretion of Department, Bureau, or Establishment)

No. OF TRANS-PORTATION REQUEST be used when totals are NOTATIONS DATE OF TRAVEL FROM-TO-VIA R. R. AMOUNT (Payee must not use this column) Mrabping pa Postage, official mail R. Tekata, railroad fare, hallar to Port Arthur, Manchuria 8 100 67 18 00 Automobile, trip into desert, 6 hours 7. Fostage, registered mail, official 88 30 Postage Official mail Cloth tape, 3 meters

Standard Form No. 1039
Form approved by Comptroller General U. S.
- October 19, 1926

STATEMENT TO ACCOMPANY ACCOUNTS RENDERED UNDER AN ADVANCE OF FUNDS

		Daptemoer 1	1504e
Account of H. G. Mac Millan			
under travel authority No. 8	, dated July 1, 1934		., and under bond
dated April 10, 1934			
	Amount of advance	\$.	2454.27
Expend	led and not previously reimburs	ed:	
1934 Date Submitted May 1	Period Covered AprilMay	Amount 2.43	
June -1	May	\$-45.73	
July 1	June	236.76	
July 1	May-June (Supp)	36.25	
September 1	June May-June (Supp) July August	782.17 TOTAL, \$.	1,367.67
Balance due United S	States kept in cash	, \$	1,086.60
I CERTIFY that the foregoing is a cor	rect statement of my account,	that I will	continue in a travel
status until indefinitely	and that I will have furt	her need for this ad	vance.
PLEASE CREDIT TO ADVANCE OF FUNDS			
		H.G. Mac Millan	
COVERNMENT PRINTING OFFICE 10—1780	Princips	l Agricultural	Explorer
		(Offici	ial title)

FISCAL YEAR 193

ANALYSIS OF TRAVEL EXPENSES

Project No3801 Period of	travel from	August 1 to August 31 , 193
Subsistence	\$ 186 00	Analysis of subsistence:
Transportation— Common carrier		Days in travel status, No.31
Sleeping car		Average daily expense—
Mileage in personal automobile at cents per mile		(1) Continuous travel. \$ 6 00
Other transportation	257.07	(2) At one point
Wages paid to assistants	339.10	(Over 30 consecutive days)
Miscellaneous items		Number of days
Total	\$ 782.17	(See instructions below)
Itinerary: Harbin, Manchuria t	o Hailar.	
Remarks:	19,000	4

Subsistence:

INSTRUCTIONS

Include items listed under Chapters V, VI, and VII, Travel Regulations.

In analyzing subsistence expenses, all travel will be considered continuous unless stop-over of more than 30 days is made at one point, and the average daily expense should be reported under (1). Periods of over 30 days at one place should be reported under (2) and the balance under (1). Fractional parts of days will be included in subsistence periods, each six hours, beginning at midnight, constituting one-fourth of a day. Proportionate deductions will be made from subsistence periods for time spent on leave.

Common carrier:

Include railroad, parlor car, boat, and long-distance stage or bus line fares, both where cash is paid or transportation requests are used, also purchase of scrip books. (Show sleeping car charges separately.)

Other transportation:

Include automobile hire, livery, street car, bus, and taxi fares, transfer of baggage, excess baggage, tips to Pullman, hotel, station, and dock porters, and to cabin and deck stewards on boats, checking baggage, and storage of personal automobile.

Wages:

Include cash payments to assistants paid on a time basis.

Miscellaneous items:

Include supplies, job services, telegrams, telephone calls, etc.

Itinerary:

Show points of starting and ending travel, and the States or sections visited.

Remarks:

Explain unusual items of expense. The amount shown as "Total" should be the amount claimed by the traveler, plus the amount of transportation requests used as shown on back of voucher.

WEEKLY ITINERARY REPORT

	I. G. MacMillan (Name)	Div. Plant E	
F	rom August 1	to Aug. 4	(Office)
1934 Date August	Manchuria Places where work was performed or expense incurred		Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday			
		aren't with the light of the services	a a
Monday			3.9
	· n	Plant study and among both	-0
Tuesday			
	no no	tionilos tees Lae viute desIT	
Wednesday	Harbin en route	Departure from Harbin en route to Hailar	Left Harbin 8.30 a.m.
Thursday		widde	
2	Hailar	Arrival in Hailar. Calls of government officials	Arrived Hailar 3.20 a.m
Friday			The state of the s
3	Hailar	Calls of government officials.	Herein & or
Saturday			
4	Hailar	Calls on government officials.	a compared to
Address for s	succeeding week:		and the second second to A

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTING OFFICE. 1925 S—624S

Remarks:

WEEKLY ITINERARY REPORT

n. G. Mac Millan	Div. Flant Exploracion
(Name)	(Office)
From August 5	to August 11 19 34.

1934 Date August	Manchuria Places where work was performed or expense incurred Hailar.	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday			
5	Ħ	Organizing field work. Arranging field laboratory.	
Monday			
6	n	Plant study and seed collection.	
Tuesday			a dipagn
7	n	Plant study and seed collection	
Wednesday			
8	Totalia a language	Plant study and field work. Trip into local desert by auto-	
Thursday		mobile	The Table
9	THE DAYLISA SAN	Plant study and seed collection	
Friday			
10	n	Plant study and seed collection	
Saturday			4000
11	n	Plant study and seed collection	nafin f

Address for succeeding week:

Remarks:

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTING OFFICE 1928 8—6248

WEEKLY ITINERARY REPORT

H. G. Mac Millan

Div. Plant Exploration

(Name)	(Offi	ce)
From August 12	to August 18	, 19 34
Manchuria		

1934 Date August	Manchuria Places where work was performed or expense incurred Hailar.	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday			All the second s
12	n .no.	Plant study and seed collection	a romania est
Monday			
13	n . 20 %	Plant study and seed collection	
Tuesday			
14	n .20070	Plant study and seed collection	* 18
Wednesday	*		en de la companya de
15	n gold	Plant study and seed collection	
Thursday			and the second
16	" meld	Plant study and seed collection	
Friday			
17	" noto	Plant study and seed collection	
Saturday			A STATE OF THE SECOND
18	" Notice	Plant study and seed collection	n 33 -

Address for succeeding week:

Remarks:

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTING OFFICE 1923 8—6248

WEEKLY ITINERARY REPORT

	G. Mac Millan (Name) rom August 19	Div. Plant Ex	(Office) , 19 34
1934 Date	Manchuria Places where work was per- formed or expense incurred Hailar	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday			anhan
19	" aci	Plant study and seed collection.	21
Monday			
20	n del	Plant study and seed collection	
Tuesday			a galand
21	n syala	Plant study and seed collection	
Wednesday			The second of the second
22	n Boj	Plant study and seed collection	
Thursday			Televal.
23	n nos	Plant study and seed collection	
Friday			and the second
24	n seri	Plant study and seed collection	
Saturday			zelound
25	n me 3	Plant study and seed collection	n .
Address for s	succeeding week:		er our collegence ach acoust
Remarks:			

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTING OFFICE 1928 8—6248

WEEKLY ITINERARY REPORT

H. G. Mac Millan

Remarks:

Div. Plant Exploration

F	rom August	26 Aug. 31	(Office) , 19 34
1934 Date Au gust	Manchuria Places where work was performed or expense incurred Hailar	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday			
26	n .	Plant study and seed collection	
Monday			and the second
27	W The state of the	Plant study and seed collection	
Tuesday			
28	n	Plant study and seed collection	
Wednesday			and the second
29	n	Plant study and seed collection	
Thursday			and the second
30	n	Plant study and seed collection.	
Friday			
31	n	Plant study and seed collection	
Saturday			
Address for s	ucceeding week:	*** **** **** **** ***** ***** ****** ****	

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTING OFFICE: 1925 8—6248

WEEKLY ITINERARY REPORT

	(Name) (Office)				
F	rom	to to	, 19		
Date	Places where work was per- formed or expense incurred	Character of work performed (Briefly give specific work)	Time of arrival at each of departure from to headqus (Repeat in ac	point visited and and return arters secount)	
Sunday					
•	. 10 18	pollup boos bna vauda amail.			
Monday				a broth	
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	.2018	oslios tase and chica leal?			
Wednesday					
	. no id	relian bees one whose collec		0.5	
Thursday					
	Lmod	control have but whose traff			
Friday					
	•4033	oelios lesa bia chide losti	и	18	
Saturday					
Address for s	succeeding week:				
Ramarks.					

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTING OFFICE. 1928 8—6248

Standard Form No. 1012 c Form approved by Comptroller General U. S. May 3, 1929

Public Voucher for Reimbursement of Travel and Other Expenses Including Per Diem—Continuation Sheet

Payee H. G. Mac Millan

ITEMIZED SCHEDULE OF TRAVEL AND OTHER EXPENSES

DATE	CHARACTER OF EXPENDITURE (To be itemized by the day and fully explained)	SUB. VOU-	-	AMOUNT		NOTATIONS	
		NO.	SUBSIST	ENCE	OTHER		(Payee must not u
ugu	st Brought forward				431	98	
2	Postage, official mail				1	55	
6	J. Satow, railroad fare, Hailar to Port Arthur Manchuria	9			109	67	
7	Drosky, local transportation					20	Lotses,
8	Postage, official mail					76	
9	J. Satow, per diem	10		1	1399	06	4
1_	Ma Ko Tsu, services	11			186	00	
	Ma Ko Tsu, per diem	12			186	00	
	Laboratory rooms, rent	13			114	00	
	Horse hire, month	14			120	00	
	Total amount in Manchoukuo currency				.289	22	3
	According to exchange receipts shown in previous account, \$1.00 U.S. equals Gobi \$3.027				425	100	
	Value of above in U. S. Currency		. 14,		400	30	
.2	R. Takata, per diem	15			207	-	
9	J. Satow, per diem	16			360	00	
	Total amount in Japanese currency				567	00	All and the state of
	According to exchange receipts shown in				130		
	previous account, \$1.00 U.S. equals Yen 3.33 Value of above in U.S. Currency	16 // 13 // 14 //	1		170	100000	
	Taiste Arment toest) or.			House			
	The second of th	7	-			1	
	to August 31 includive, 31 days at \$6,00		JRE	00			
3	In Fer dien allowance, H.G. Mac Millen. August 1						
eri al	THE COMPANY AND THE PROPERTY OF THE PROPERTY O	130	201020	217/16		HER.	The second

DATE 34	CHARACTER OF EXPENDITURE (To be itemized by the day and fully explained)	SUB- VOU.				NOTATIONS	
gust	(10 be itemized by the day and mily explained)	NO.	SUBSIS	TENCE	ОТІ	IER I	(Payee must not this column)
31	Per diem allowance, H.G. Mac Millan. August 1						
	to August 31 inclusive, 31 days at \$6.00		186	00			
			<u></u>				
	Totals brought together:				70 8	1	1
	Manchoukuo currency expenditures, In U. S. \$			100	425	90	*
	Japanese currency expenditures, in U. S. \$				170	27	and the state of
	H. G. Mac Millan, per diem				186	00	the water
	TOTAL AMOUNT OF VOUCHER	16			782	17	
B	. Takata, per diem	72			07 (O as	
				Mark Control			
	Value of above to U. a. Currency				25 S	O.	
	secount, %1.00 U.S. equals Gobt \$5.027				10 ST 897		
	Kotal emount in danchoukno aurzency					27	75 23
				1.4	89 2	12	
	orse bire, worth	14			\$6.10	0	150m
	tory rocm, sent	13			14 (O T	
To the	Roy Bant, Gar dien	18	-		86 T	O.	2. 1
- 1 W	a Ka Bang sarwices	11			86 C	O	
	J. helaw, per dies	10	22 1		3960		
					3000		100
The state of the s	ostano, o Cloial mail				1	9	
	Dranky, Incel treascortestion				2	b	
"	. Satow, railroad Fare, Hailar ke Fort Arthur Mancaur	In 2			08 E	7	
	Rostage, official mail				J. E	0	100.12
	Bromet Cormand				12 7		
Znac						4	
34	CALCHAOLER OF LARENGERICAL	100			ALC: N		
		TI		-	-		4
	H. C. Mac Millan		EWI				
	AND THE PROPERTY OF THE PROPER						The Country of
T	OTALS (to be carried forward to Continuation Sheet, if necessary)						

- 1. Baggage transportation. The equipment baggage consisting of 13 pieces was carried on the same train as used in travelling, to insure no further loss of baggage or time. On the three first class tickets purchased a total of 45 kilograms could be carried free, leaving the balance to be paid for as excess. The receipt given for paying had to be surrendered to claim the baggage, but the duplicate receipt was secured to show the amount paid and the other circumstances, weight, etc.
- 2. As explained in the July account, Mr. R. Takata and Mr. J.Satow of the Kwantung Government, Port Arthur, were requested to assist in the work of this expedition. No salary was to be paid, but expenses and a per diem were agreed to. The receipts submitted are merely to certify that the railroad fare was paid for their use and transportation, and not that they they received the money. No receipts for fares paid could be received from the railroad.
- 3. The Chinese employed as assistant was taken to Hailar from Harbin, his fares being paid. He traveled third class, and the receipts submitted merely show that the fares were paid for his transportation, as no receipts could be secured from the railroad for fares paid.
- 4. Drosky. A drosky is a horse drawn carriage, and takes the place of street car or motor public service. They were used frequently for local transportation in trips about Hailar. They were not used in connection with meals.
- 5. Automobile as taxicab. During the first three days in Hailar a number of visits were necessary to the many official offices and residences. Four people had to be transported, Mr. Stephens, Mr. Takata, Mr. Satow and myself, and the car was engaged for use as long as required.
- 6. Automobile, trip. A six hour trip was made into the desert to survey the grass and seed development in connection with work of the expedition. In addition to the four mentioned just above, a member of the police and driver were included.
- 7. R. Takata, railroad fare. Cash was paid to Mr. Takata for his railroad fare from Hailar to Port Arthur. This was based on charges for first class fare and berths where required. He left Hailar August 9 and returned to Port Arthur by the shortest route and quickest time, arriving at 9.10 a.m.Aug. 12.
- 8. J. Satow, railroad fare. Cash in the same amount and based on the same calculation was paid Mr. Satow for his return fare to Port Arthur. He left Hailar August 26 at 8.00 p.m. and arrived at Port Arthur Aug. 29 9.10 a.m.
- 9. J. Satow, per diem. The understanding was in securing Dr. Satow's services that I would pay expenses. The Kwantung Government allows 20 Yen Japanese per day for each day out side of the Kwantung Leased Territory. I could not pay that amount as it amounted to more than \$6.00 U. S. per day, so he and Mr. Takata as well, agreed to take 18.00 Yen Japanese per day. In Paying Mr. Satow it was necessary to pay in both Yen and Gobi, as I did not have enough Yen to pay Dr. Satow in full. The payment in Gobi is calculated to pay the same amount in U. S. Dollars as in Yen. The Manchoukuo Gobi is not current in Kwantung Leased Territory, but is easily exchanged.

EXPLANATIONS No. 2.

- 10. R. Takata, per diem. The understanding with Mr. Takata included the payment of an 18.00 Yen per diem in lieu of subsistence. He was paid in Japanese Yen.
- 11. Ma Ko Tsu, Chinese assistant. The per diem was based on what appeared to be a reasonable amount for his circumstances in Hailar.
- 12. Laboratory rooms. Rooms were needed for many purposes, to handle herbarium specimens, dry blotters, store equipment, work on seed, develop films and do other photographic work. Due to the Japanese occupation of Hailar as a military base available room was scarce and expensive considering normal circumstances. A vacant house was rented and converted to laboratory used.
- 13. Horse hire. Horse transportation was required to go to the field and desert as required day by day. An informal agreement was made with the owner of the house rented as laboratory to have horses available for use at any time as required. As the later collections required less equipment actually in the field, the wagon was given up and saddle horses used for greater facility of movement.
- 14. Mail. In addition to the postage claimed here, there will be later claims for postage for mail forwarded from the Consulates at Harbin and Dairen.

(s) H. G. Mac Millan

Standard F	orm No.	10128
	proved by	
Comptroller		J. S.
May	3, 1929	

Public Voucher for Reimbursement of Travel and Other Expenses Including Per Diem

Voucher No.	49
No. 100	

	DEPARTMENT OF AGRIC		CE PAID BY	Υ
PREAUDIT Certified for payment in the Appr	opriation: (Department, Bu	reau, or Establishment)	130120	
sum of \$		ole cea.	6 25	
	UNITED STATES, Dr., H. G. Mac	Millan	- F 00	
By Williams Materia S.S.I	Div. Plant Exploration,	Bureau of Plant Indus	try (For use of Paying	g Office)
Official Headquarters Los Ang	geles, Calif. Domicile	Resid	dence	
FOR REIMBURGEMENT of A	ui rionebolicación our s	(For use of the Postal		TIONS
FOR REIMBURSEMENT of trav from September 1	, 1934 , to September	r 30 10.34	Dollars Cents (Payee mus	st not use this
	in, under authority No8		405 90	
(Additional statements by Department, Bureau, or Establishment, if deemed necessary)		(Payee will NOT use this space) Differences		
One third class rai	0615 - \$225.90	1071	18 00	
	th Mailar to Harbin	Account verified; correct for\$		
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	ore than one point, time of arrival and de authorized, full statement of application			
Check No.	, dated	, 19, for \$	∫on Treasurer of the Uni	
Paid by Cash, \$	on national readquarters 19		in favor of payee nam	ned above
for temporary duty for appl	Oxinate period	ME ON THE PROPERTY OF THE PROP	MORANDUM—DO NO	T SIGN

ITEMIZED SCHEDULE OF TRAVEL AND OTHER EXPENSES Give duty status on first day of voucher period:

*Arrived at ______Hailar, Manchuria . 19.34 for temporary duty for approximate period
Approximate date of return to official headquarters
State authorized allowance for per diem in lieu of subsistence: \$.6.00.
State authorized allowance for actual subsistence expenses: Not to exceed \$... _____, 19____ _† per day. * If authority provides for travel to more than one point, time of arrival and departure from each should be stated in the body of the account in chronological order.

† If more than one rate of allowance is authorized, full statement of application of each rate must be given in some convenient place on this woucher. AMOUNT NOTATIONS CHARACTER OF EXPENDITURE (To be itemized by the day and fully explained) L/A No. 8 (Payee must not a Hailar, Manchuria, Following in Gobi dollars, 71 Postage, official mail 7 Postage, official mail 60 00 Postage, official mail 35 Postage, official mail 1 30 Hire of saddle horses 18 72 00 Rental of laboratory rooms Left Hailar 8.00 pm 15 One first class railroad fare Hailar to Harbin 45 6 65 One first class berth Hailar to Harbin One third class railroad fare Hailar to Harbin 15 for Chinese assistant One third class berth Hailar to Harbin, for Chinese 2 40 assistant Baggage and equipment transportation charges, as 52 65 excess baggage 19 Arrived Harbin 2.30 pm Taxicab, depot to hotel 1 00 Transfer baggage to hotel from depot, 15 pieces 6 25 112 50 Ma Ko Tsu, Chinese assistant, per diem 1 20 Taxicab, hotel to American Consulate 00 Automobile, trip to Experiment Station and ret. Taxicab, local use, official business 1 00 Postage, official business 23 1 30 Taxicab, hotel to American Consulate 00 Book "No. Manchuria and the Chinese East.Ry" 5 3 60 Ma Ko Tsu, services as Chinese assistant 150 00 The following items expended by the American Consulate Harbin, for my account. See explanation Aug. 1 Forwarding official mail, official 18 Aug. 9 Registered mail, forwarded, official 98 Aug. 9 Mail forwarded to Hailar, official 15 Aug. 25 Official mail to Hailar Aug. 29 Registered mail, official 8 12 Sept. 4 Registered mail, official 30 Sept. 6 Registered mail, official 68 Sept. 11 Air mail package of plant material, Harbin to Washington, D. C. Officiel 18 Sept. 12 Telegram Harbin to Tokyo, official 12 33 Sept. 20 Telegram, Harbin to Tokyo, official 13 Postage, official business 12 Taxicab, hotel to depot Baggage transfer hotel to depot Left Harbin 9.30 am Baggage and equipment transportation charges, as excess baggage Harbin to Dairen. 10 pieces 45 65 Railroad fare, first class Harbin to Dairen 44 85 Seat, first class, Harbin to Hsinking Arrived Hsinking 3.30 pm. The above in Manchoukuo Gobi Dollars.

Totals (to be carried forward to Continuation Sheet, if necessary)____

TOTAL AMOUNT OF VOUCHER (not to be used when totals are carried forward to Continuation Sheet)

638 57

MEMORANDUM OF TRAVEL PERFORMED UPON TRANSPORTATION REQUESTS

(To be used at discretion of Department, Bureau, or Establishment)

TRAVEL	No. of Trans- PORTATION REQUEST	FROM—	LO-	Aly B. B. Continuation Sheet	AMOUNT	NOTATIONS (Payee must not use this column)
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	-g-19915					
******	6-16-27-2	Gragingsigt Lordstad	* of fotat	1	100	
	-J. J. O. A.	LATERIAL TATELLE	OUT 6 101		TR	
	TAT	my accounts, See expl	GOVERNMENT PRINTING OFFICE			10—1664a
The f	ollowing	1 tems expended by 1	he American Consulat	6'		
Marko	Mant le	gvices en Cuinese on	elstent	6	160 00	
POOK	Men's more	churis and the Chine	se rear · W	p	8 60	
25 Taxi	cab, not	cel to smerican Consu	late		1 00	
SO BORD	ege or	total business				

STATEMENT TO ACCOMPANY ACCOUNTS RENDERED UNDER AN ADVANCE OF FUNDS

	H. G. MacMillar			1934 (Date)
Account of	f		under an	advance of funds made
under travel at	ithority No. 8-P	, dated July 1, 1934		, and under bond
dated April	10, 1934			
		Amount of advar	ice	\$2,500.00
	Exper	nded and not previously reimbe	irsed:	
		Period Covered		
	5/1/34 - 8/31/34	April 11 - Aug. 31 Sept. 1 - 30	\$ 1,563.76	(Over)
	11.1.34	Sept. 1 - 30	405.90	
-34			Тота	L, \$1,969.66
20-3	Balance due United	l States kept incash		, \$
		orrect statement of my accoun		
		and that I will not have fu		
PT TA SE	CREDIT TO ADVANCE OF	FIMING!	U C MacMill	on
LIBADE	ORBEIT TO ABVANCE OF	Signature	H. G. MacMill	an
GOVERNMENT PRINTING OFFICE	10—1780		Prin. Agr.	Explorer
				(Official title)

UNITED STATES DEPARTMENT OF AGRICULTURE BUREAU OF PLANT INDUSTRY FISCAL YEAR 193⁵

ANALYSIS OF TRAVEL EXPENSES

Name H. G. MacMillan	Tit	le Prin. Agr. Explorer L. A. No. 8-P
Office Plant Exploration &	Introduction	Headquarters Los Angeles, Calif.
Project No. 3805 Period	of travel from Sept	tember 1 to September 30 , 1934
Subsistence	\$ 180.00	Analysis of subsistence:
Transportation—		Days in travel status, No. 30
Common carrier		2 4,5 11 014 01 5040 45, 110
Sleeping car		Average daily expense—
Mileage in personal automobile at cents per mile		(1) Continuous travel. \$ 6.00
Other transportation	225.90	(2) At one point
Wages paid to assistants		(Over 30 consecutive days)
Miscellaneous items		Number of days
Total	\$ 405.90	(See instructions below)
Itinerary: Hailar, China to	Harbin to Daire	n.
Remarks:		
	Carlotte and the second	

INSTRUCTIONS

Subsistence:

Include items listed under Chapters V, VI, and VII, Travel Regulations.

In analyzing subsistence expenses, all travel will be considered continuous unless stop-over of more than 30 days is made at one point, and the average daily expense should be reported under (1). Periods of over 30 days at one place should be reported under (2) and the balance under (1). Fractional parts of days will be included in subsistence periods, each six hours, beginning at midnight, constituting one-fourth of a day. Proportionate deductions will be made from subsistence periods for time spent on leave.

Common carrier:

Include railroad, parlor car, boat, and long-distance stage or bus line fares, both where cash is paid or transportation requests are used, also purchase of scrip books. (Show sleeping car charges separately.)

Other transportation:

Include automobile hire, livery, street car, bus, and taxi fares, transfer of baggage, excess baggage, tips to Pullman, hotel, station, and dock porters, and to cabin and deck stewards on boats, checking baggage, and storage of personal automobile.

Wages

Include cash payments to assistants paid on a time basis.

Miscellaneous items:

Include supplies, job services, telegrams, telephone calls, etc.

Itinerary:

Show points of starting and ending travel, and the States or sections visited.

Remarks:

Explain unusual items of expense. The amount shown as "Total" should be the amount claimed by the traveler, plus the amount of transportation requests used as shown on back of voucher.

EXPLANATIONS.

- l. Hire of saddle horses. The horses were available as needed. Because of the rainy weather they were not used constantly. The charges were the owners price for the period.
- 2. Baggage charges. The railroads carry only 30 kilos per first class ticket free. The baggage and equipment had to be sent as excess. No receipt could be obtained, as only one is given, and that has to be surrendered to claim the property. Effort was made in this and later cases to obtain receipts, but without success.
- 3. Consulate expenditures. In order to have mail and telegrams properly handled, it was necessary to have the American Consulate attent to many of these items. Hailar did not offer the facilities and in many cases, the expenses did not originate in Hailar. The services were performed by the Consulate, and charged to me, and I have listed them as itemized to me, as my expenses.
- 4. Express train fare. The SMR Railway charges a fee to use the express, which while in the nature of extra fare, leaves no alternative. Only the local trains are not excess fare, and their use would require an additional day, and with no other accommodations.

H. G. Mac Millan.

WEEKLY ITINERARY REPORT

H	. G. Mac Millan	Plant Exp	
	(Name)	to Sept. 8	(Office)
	Trom		, 13 02
eptember Date	Places where work was performed or expense incurred	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
1934	Manchuria		
Sunday			
2	Hailar	Plant study and seed collection	
Monday			indivers.
3	Hailar	Plant study and seed collection	n
Tuesday			The second second
4	Hailar	Plant study and seed collection	n
Wednesday	,		
5	Hailar	Plant study and seed collection	n
Thursday			
6	Hailar	Plant study and seed collecti	on
Friday			
7	Hailar	Plant study and seed collecti	on
	,		
Saturday			
8	Hailar	Plant study and seed collection	n
Address for	r succeeding week:		

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTING OFFICE 1923 8—6248

Remarks:

WEEKLY ITINERARY REPORT

-	(Name)	Plant Expl	(Office)
Fi	rom September 1,	1934 to	, 19
Date 1934 M	Places where work was per- formed or expense incurred (anchuria	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday			
		orling have the white that	10.000
Monday			A STATE OF THE STA
		NEW CONSTRUCTION OF THE PROPERTY.	
Tuesday			
		articipals and constitute today	
Wednesday			
		office them the space that I	
Thursday			n alianas (
	4.186	Con the ma with hints	And Long B
Friday			
Timay		tion to any clarity inclined	
Saturday			
Sept. 1	Hailar	Plant Study and seed collection	1.
Address for s	ucceeding week:		
Remarks:			

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

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WEEKLY ITINERARY REPORT

н. (G. Mac Millan (Name)	Plant Expl	Plant Exploration (Office)				
F		to Sept. 22					
eptember Date	Places where work was performed or expense incurred Manchuria	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)				
Sunday							
16	Hailar	Plant study and seed collection	1				
Monday							
17	Hailar	Plant study and seed collection	n -				
Tuesday			Left Hailar 8.00 pm				
18	Hailar	Preparations for leaving					
Wednesday							
19	En route Harbin	En route	Arrived Harbin 2.30 p				
Thursday		Business at American Consulate	wei en				
20	Harbin	Work with collection					
Friday		Business as American Consulate	, abi				
21	Harbin	Visit to Experiment Station					
Saturday		Business at American Consulat	te e				
22	Harbin	Work with baggage.	101				

Address for succeeding week:

Remarks:

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

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WEEKLY ITINERARY REPORT

TT	~	BE	3/277	
	Te	Mac	Millan	

Plant Exploration

F	rom Sept. 9	to Sept. 15	(Office) , 19 ³⁴
September Date 1934	Places where work was per- formed or expense incurred Manchuria	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday			Ten Kone
9	Hailar	Plant study and seed collection	n Table 19 .
Monday			to Letter and Transcription of the
10	Hailar	Plant study and seed collection	alian ti
Tuesday	20010010120		The second second
11	Hailar	Plant study and seed collection	on .
Wednesday			and the second s
12	Hailar	Plant study and seed collection	n statement and the statement
Thursday 13	Hailar	Plant study and seed collection	n and the second
Friday 14	Hailar	Plant study and seed collection	
Saturday 15	Hailar	Plant study and seed collection	
			•

Remarks:

Address for succeeding week:

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

U. S. GOVERNMENT PRINTING OFFICE. 1925 8—6248

WEEKLY ITINERARY REPORT

F	rom Sept. 30	(Office) 34 34					
eptember Date	Places where work was performed or expense incurred Manchuria	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)				
Sunday 30	Dairen	Work in rearranging baggage	nidush &				
Monday		Applace at therican Consuler Concelletion with augsley to	Tidamii 45				
Tuesday		Hustage at agestern Conculer	algren ge				
Wednesday	o ordern that	n scutor	nlera E 33				
Thursday	arguien diel	Visits to Landness Embrusy and Landpoiks Colors.	gabout Smithight P				
Friday	Arrived Doiler	elregol asplaces to excellent	uerisa &				
Saturday	sia.	Histores of American Jones.	Alterday 6				

Note.—This report should be initialed both by the Chief of the Office concerned and by the clerk preparing it from the data sent in by the field man.

Remarks:

WEEKLY ITINERARY REPORT

H. G. Mac Millan

Plant Exploration

F	rom Sept. 23	to Sept. 29	(Office) , 19 ³⁴
e ptember Date 1934	Places where work was per- formed or expense incurred Manchuria	Character of work performed (Briefly give specific work)	Time of arrival at each point visited and of departure from and return to headquarters (Repeat in account)
Sunday 23	Harbin	Work on rearranging baggage	And rest to the second
Monday 24	Harbin	Business at American Consulate Consultation with Russian botan	ists
Tuesday 25	Harbin	Business at American Consulate Perparations for leaving	
Wednesday 26	Harbin	En route	Left Harbin 9.30 a Arrived Hsinking 3.30
Thursday 27	Hsinking	Visits to Japanese Embassy and Manchoukuo Government offices.	Left Hsinking 4.30 p
Friday 28	Dairen	Business at American Consulate	Arrived Dairen 7.40 am
Saturday 29	Dairen	Business at American Consulat Visit to Kwantung Government C	

Address for succeeding week:

Remarks:

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U. S. GOVERNMENT PRINTING CEPTIOR 1928 8—6248

5d 100	DATE 19 34	CHARACTER OF EXPENDITURE (To be itemized by the day and fully explained)	SUB- VOUCHER NUMBER	AMOUNT				NOTATIONS
				SUBSISTE	NCE	OTHE	R	(Payee must not u
	30	This gives a total of Gobi Dollars 725,95,a						
		average rate of exchange of Gobi \$2.948 per	305					-89
		\$1.00 U.S. POTTON						
		*2500 0505				01.0		
		Value of Gobi \$638.57 in U. S. Currency				216	61	
		COUNTRAL DE LES DES LOGICA DE LA PROPERTIE DE						
		According to exchange receipts shown in previous	ous					
		accounts, there remains Japanese Yen 6.27				F-AT		
		Exchange receipt purchase of Yen ¥344.83 for				7		
	4	100. U.S., rate of ¥3.44 per U.S. Dollar	19					
No.		This gives an average rate of exchange of ¥3.4	4			-114	81	and the second
		per \$1.00 U. S. d as show and the state of the state of	性					
		Value of ¥31.99 in U. S. Currency	ja J			9	29	
		parkeds thought debug to pore; The braces				- 1, i.,	615	
		Per diem allowance, 30 days at \$6.00		180.	00		66	
	1	VISTAGO DE PIONE A TOTALS		180.		225	00	
		Large control amount of voucher		100.	00	225.		
		And the second s				405	90	
		PASTORS STRING ENTRY CAN LIGHTNING TO Bell				3	99	
		Left Malaking 4,80 pa						
	200	Taxia a go neke of Loisi gails				/ To I	00	
		granes delegate to telep				T	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
	60	the comparter of the meas can			2	4.40		
		triggist forward to						Salar Albania
State Same	e bru-			eponits o		n i sie i		Tolka sanist
The second	TYLE:	Chelade Action of the Public States of Public Chelade States	ADJACENES.		ANO	BML		Solving.
100000000000000000000000000000000000000		FIRMIND PORMINER OF TANKED BYE	ng make	STATE OF	JA 21			
		130 ASSET TOTAL SET THE STREET OF PROBLEM AND THE STREET	7 4					
The state of	TOTALS	(to be carried forward to Continuation Sheet, if necessary)	groce it.			405	90	

Standard Form No. 1012 c Form approved by Comptroller General U. S. June 26, 1924

Public Voucher for Reimbursement of Travel and Other Expenses Including Per Diem—Continuation Sheet

Payee H. M. A. M.

ITEMIZED SCHEDULE OF TRAVEL AND OTHER EXPENSES

DATE	CHARACTER OF EXPENDITURE	SUB- VOUCHER	AMOUNT				NOTATIONS
eptem	(To be itemized by the day and fully explained)		SUBSISTENCE		OTHER		(Payee must not use this column)
o p von	Brought forward						
26	The following in Japanese Yen						
	Taxicab depot to hotel				1	00	
27	Taxicab to make official calls				1	00	
	Left Hsinking 4.30 pm						
	Express train extra fare Hsinking to Dairen				3	00	
	Pullman berth, first class, Hsinking to Daire	n			6	00	
28	Arrived Dairen 7.40 am		Jeo.	10	892	35	
	Taxicab depot to hotel		110	30	1	00	
	Baggage transfer, depot to hotel, 10 pieces				3	50	
29	Telegram, Dairen to Shanghai, China. official	14			8	25	
	Telegram, Dairen to Shanghai, China, officia	1 15			5	05	A tracks
	Telegram, Dairen to Tokyo, Japan, official	16			1	81	
	Postage, official business	76				38	
	Taxicab, official business				1	00	
	Total of above in Japanese Yen				31	99	
	CONVERSION INTO U. S. DOLLARS.	118					
	According to exchange receipts shown in previ	ous					
	accounts, there remains Gobi \$139.95, at rate				516	67	
	of 3.027 per U. S. Dollar.		7				
	Exchange receipt, purchase of Gobi \$294 for \$1	00.			Arte Charles		
26	U.S.: rate 2.94 per U.S. Dollar	17					
A STATE OF THE STA	Exchange receipt, purchase of Gobi \$292, for		-619da-11				
OVIE	\$100. U.S.: rate of 2.92 per U.S. Dollare	18		PALP!			861X 104