

ROERICH MUSEUM

MEMORANDUM

To Mrs. Lichtmann

Date October 25th, 1935.

Dear Mrs. Lichtmann:

Mr. Kimmell has inquired in your behalf regarding the use of Hall 21 for some of your lecture-recitals given under the auspices of the Master Institute, School Department.

In view of the facts that you determine the policies of the School Department and the fact that the School has been granted ample space for its activities, it is advisable that you give all the events sponsored by the School Department in the space allotted to you for this purpose.

This evening my department must arrange for four events, one of which must be placed in the Museum space, 2nd floor. Therefore it will be necessary for you to give Mr. Vrionides's event on the 3rd floor, in some room where you have a piano available.

INSTITUTION Dept. of Arts and Sciences

SIGNED Nettie Horch

COPY

Nov. 12, 1935. 2

Mrs. Lichtmann:

My dear Mrs. Lichtmann:

In accordance with your note, I have reserved the Theater for December 23rd. I understand that this evening was to be used for a program of the Easter Institute Class. If, however, you intend to use it for a ballet of Mr. Wordkins' outside pupils and there is to be a charge for admission, I believe that some remuneration should be given to the Hall, either on percentage or a set rate.

Very truly yours,  
NETTIE HORCH.

(nobis amonara!)

Nov. 13, 1935.

My dear Mrs. Horch:

I received your note of Nov. 12th and wish to say that the December 23rd program of the Master Institute Ballet Department, under Mr. Mordkin, will be conducted this year in the same manner as it has been conducted in all former years.

You will recall that in the past the Christmas program was always given for the benefit of the Scholarship Fund for our School, and our department did not have to pay any fee for the use of the Theatre.

Desiring to insure greater success for these recitals, Mr. Mordkin in the past always brought his best students from his own studio to participate in them.

We have always been very appreciative to Mr. Mordkin for this cooperation, and no doubt this year he again plans to adhere to the same custom.

Trusting that this information adequately answers your inquiry, I am,

Yours very truly,

*presented me before*

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March 16, 1936.

Dear Mrs. Horch:

In reply to your letter of March 7 I wish to say that Mr. Fordkin has given his student recitals in our Theatre in the past for the benefit of our Scholarship and Educational Funds with the absolute approval of all trustees.

His desire to help the Institution and give all his efforts toward raising funds for its educational needs has always been greatly appreciated and commented upon.

I fail to see any reason now why we should depart from this policy of charging admission to the recital which will inure to the benefit of our Scholarship Fund. This income is greatly needed by the school.

Kindly advise me at your very earliest convenience what date in April we may have for the theatre.

Since we have to prepare the program of this recital well in advance and send out announcements, I will appreciate your prompt answer.

Yours very truly,

Director,  
School Department.